

SREE SANKARACHARYA UNIVERSITY OF SANSKRIT

H.Q., KALADY , RC.....

JOINING REPORT

On initial appointment/transfer/after leave/promotion
(Strike off whichever is not applicable)

1. Name of the Officer :
2. Designation :
3. Scale of pay :
4. Order number and date of transfer :
5. Date of joining :
6. Previous Post and Scale of pay (if promoted) :
7. Other details :

Place:
Date:

Signature of the Officer

Counter signed by HOD: