YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1. Name of the Institution Sree Sankaracharya University of Sanskrit

- Name of the Head of the institution Prof K K Geethakumary

- Designation Vice Chancellor

- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 04842463380

- Mobile no 9447536858

- Registered e-mail reg@ssus.ac.in

- Alternate e-mail address vc@ssus.ac.in

- City/Town Ernakulam

- State/UT Kerala

- Pin Code 683574

2. Institutional status

- University State

- Type of Institution Co-education

- Location Rural

- Name of the IQAC Co-ordinator/Director **Dr.Ajithkumar K V**

- Phone no./Alternate phone no **04842463380**

- Mobile **8547168124**

- IQAC e-mail address **iqac@ssus.ac.in**

- Alternate Email address **reg@ssus.ac.in**

3.Website address (Web link of the AQAR (Previous Academic Year) https://ssus.ac.in/app/ssus/drive/AQAR%202021-22.pdf

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://ssus.ac.in/academics/aca-calendar

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**A+**	**3.37**	**2021**	**31/08/2021**	**30/08/2026**

6.Date of Establishment of IQAC **17/12/2010**

7.Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC View File

9.No. of IQAC meetings held during the year **2**

- The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website. (Please upload, minutes of meetings and action taken report) **Yes**

03-06-2024 10:59:48

- (Please upload, minutes of meetings and action taken report)

[View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?　　**No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

SSUS Centre for Academic Writing(SCAW): As a flagship initiative of the University under the Institutional Development Plan, SSUS Centre for Academic Writing(SCAW) was established during the year. The Centre aims to create a watermark impression in the world Academia through publications and would thus enable the University to find a unique position in the popular academic spaces in the world map. SSUS Centre for Academic Writing conducted a five day programme on the topic, 'Research to Write, Write to Research' in association with Kerala State Higher Education Council under the Erudite Scholar in Residence Programme. Dr.Sanjay S Kumar, of Central European University,Vienna was the resource person for the programme. The programme provided hands-on training to the Researchers and introduced the basics of critical reading and academic writing.

SAMARTH ERP: As a part of delivering quality service to the student community and to improve the administrative process by utilizing computer and information technology, IQAC had taken proactive steps to implement the SAMARTH ERP in the University. Academic & Student Life Cycle Module from SAMARTH ERP has been adopted by the University and its implementation process is on the way.

SSUS Centre for Online Learning(SCOL): Steps have been taken to establish a centre for Online Learning and an Advisory committee has been constituted. Training sessions have been arranged for the teaching facuty for developing MOOC Courses.

Digital Humanities: As a part of the Institutional Development Plan(IDP), SSUS Digital Humanities Project (SDHP) was established as a platform to explore the nuances of the relationship between digital technologies, societies (social sciences) and cultures (humanities) and to document and share all knowledge forms and expertise being housed in and generated from the unique nature of SSUS.

Training to faculty: IQAC conducted five day orientation programme to the Teaching Faculty on the topic 'Outcome Based Teaching Learning Evaluation. As a quality initiative to sharpen the skill and to keep abreast of rules, regulation and procedures related to University administration, IQAC conducted a five day training programme for the Administrative staff of the University focusing on the various topics like Right to Information Act 2005, Modernization of University System, Welfare scheme of Students etc.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
As per the plan of action, IQAC successfully implemented several new ventures that would effectively cater the overall Quality enhancement of the Institution.	https://ssus.ac.in/app/ssus/drive/ftp/naac/AQAR_2022_2023/Extended%20profile/Plan%20of%20Action-AQAR%202022-2023.pdf

13. Whether the AQAR was placed before statutory body?   **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to Assess the functioning?   **Yes**

15. Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
1.Name of the Institution	Sree Sankaracharya University of Sanskrit
• Name of the Head of the institution	Prof K K Geethakumary
• Designation	Vice Chancellor
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04842463380
• Mobile no	9447536858
• Registered e-mail	reg@ssus.ac.in
• Alternate e-mail address	vc@ssus.ac.in
• City/Town	Ernakulam
• State/UT	Kerala
• Pin Code	683574
2.Institutional status	
• University	State
• Type of Institution	Co-education
• Location	Rural
• Name of the IQAC Co-ordinator/Director	Dr.Ajithkumar K V
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• Mobile	8547168124
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Name	Date of meeting(s)
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14.Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to Assess the functioning?	Yes

15.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-2023	05/04/2024

16.Multidisciplinary / interdisciplinary

Sree Sankaracharya University of Sanskrit (SSUS) exemplifies the epitome of a multidisciplinary approach in higher education, offering a diverse array of courses that blend traditional Sanskrit studies with modern disciplines. Established with the vision of preserving and propagating the rich heritage of Sanskrit and Indic knowledge systems, SSUS has evolved into a hub of interdisciplinary learning, catering to the evolving needs of students in the contemporary world.

SSUS's multidisciplinary approach is its emphasis on integrating Sanskrit studies with other disciplines. When University opted for the Credit Semester System itself, such courses were included. While shifting to the OBTLE scheme itself, courses with Multi disciplinary & Interdiciplinary contents were included. The institution being a Sanskrit University, through the courses in Sanskrit provide an opportunity for the students acquire knowledge related to courses like Social Sciences, Indian Knowledge Systems, fine arts etc. Each student get the opportunity to take two courses from other departments according to their interest in the period of four semesters in the case of Post Graduate Programmes. Some of the courses are given below:

- PNYM 10226 Paristhitidarsanam
- PNYM 10224 Talapatrasyamaulikasiddhanta
- PVYM10416 Nanasastresu sabdabodhasiddhanta
- PVYM10417 prakrtabhasayavyakaranamsahityam ca
- PSGM10106 SCIENCE IN SANSKRIT
- PSGM10120 ECO THEOLOGY IN SANSKRIT
- PVMS 10316 malayalsahityantargatavedantavicintanam
- PVMS 10323 Technical Literature in Sanskrit
- PSAM12569 Historiography in Sanskrit
- PSAM 12570 Environmental Awareness in Sanskrit
- PSAM 12571 Women Rights and Smrtis
- PSAM12562SANSKRIT AND SOCIETY MOTIVATION
- 12561 Musicology in Sanskrit
- PSAS12504Traditional Knowledge Systems
- PAR 12802 METHODS AND PRINCIPLES OF TRANSLATION
- PBHS 10906Theoretical Exploration On The Several Varieties Of World Dance Forms
- PBHS 10911An Abstract Of The Popular Non – Classical Dance Forms Of India
- PMLS10706 Keralasamskaram
- PMLS10711 drsyakalasahityam
- PMLM 10718 sthreevadasahityavimarsanam
- PMLS 10731 dalit pathanangal
- PMLM 10738 calacitranirupanam
- PMOS11022 Musical instruments used Kerala art forms with special focus on Mohiniyattam
- PMOS11012 Women Performing Arts of Kerala
- PMUS/M11428 - Arts Journalism
- PMUS/M11429 - Music and other disciplines
- PPHM/S 11215 Philosophy of Cognitive Science
- PPHM/S11216-Philosophy of Religion
- PPHM/S11238-Humanism and Human Rights
- PSOS 11309 Gender and Society

- PSOM 11324 Sociology of Education
- PSOS 11330 Sociology of Marriage and Family
- PSOS 11331 Science, Technology and Society

17.Academic bank of credits (ABC):

SSUS is undergoing a transformative endeavor with the implementation of the Academic Bank of Credit (ABC) system, set to revolutionize the management of students' academic records. ABC is a repository where students' academic data are stored, acting as a storehouse for academic data. This innovative repository serves as a centralized platform, meticulously designed to store and facilitate access to crucial academic data. SSUS is on the revolutionary transformation with the implementation of the Academic Bank of Credit (ABC) system, poised to redefine the management of students' academic records. With the formulation of Regulations and Guidelines for the Academic Bank of Credits, the university has already taken a significant step towards ensuring the seamless functioning of this system. By appointing a Nodal Officer to coordinate the operations and serve as a liaison between the University and the NAD, effective communication channels are established. Moreover, the university's proactive approach includes providing comprehensive training sessions for staff members of the examination wing to enable them to upload necessary documents to NAD, thereby empowering students to access their academic records through their ABC accounts. With the receipt of ABC IDs and ongoing efforts to register the student community on the ABC portal, SSUS is optimistic enough to embrace a future where academic data management is efficient, transparent, and accessible to all stakeholders.

18.Skill development:

SSUS gives at most importance in the Skill development of Students in modern ways as well as traditional ways. Some of the courses include modern subjects like Informatics graphics, dimensional space design, new media, Stage Design, Play Production, Direction, Project Play etc. Where as in the traditional subjects, Manuscript studies, Translation studies, expertise in musical instruments, choreography of traditional dance forms and makeup for traditional artforms are also included in the Skill development courses ,Communication skills in languages are also addressed. Counseling skills are attained by students of Psychology .Some of the courses in skill development are mentioned here
PSGM10130 INFORMATICS, COMPUTATIONAL LINGUISTICS AND

SANSKRIT
PSAM 12545 Jurisprudence in Ancient India
PSAM 12547 Sanskrit and Informatics
PSAM 12548Manuscriptology and Translation
PARM 12802 – Methods and Principles of Translation
PARM 12831 – Arabic Enabled ICT for Academic Writing
(Elective)
PMOM11014 Choreography and Make- up (Practical)
PMOS11009 Detailed Study of South Indian Tala Systems
(Practical)
PMUS/M 11416 - Laya Practice in Mridangam
PMUS/M 11421 - Violin Practical
PMUS/M11431- Practical music for beginners
PSOS 11332 Project Planning and Management
PCLM 12307 - Translation: Theory and Practice
PENS 12629 Communicative English
PHNM 10627 RACHNATMAK HINDI
PHNS 10625 BOLCHAL KI HINDI
PTHM 11702 Koodiyattam Practical .
PTHM 11703 Play Writing
PTHM 11705 Theatre and Therapy
PTHS 11707 Fundamentals of Stage Design
PTHS 11712 Kalari
PTHM 11715 Play Production
PTHS 11720 Direction
PTHS 11721 Project Play
PFAS 11815 GRAPHICS, 11816 3
DIMENSION AL SPACE DESIGN, 11817, NEW MEDIA, 11818
DOCUMENTATION.
PPEM 12111 Yoga and Yoga Therapy: Practical
PSW M 12006 Field Practicum
PSW M 12082 (A) Skill Development I
PSW M 12034 Human Resource Development for Service
Organizations
PSW M 12035 Ecology and Sustainable Development
PGES 11520 - Introduction to Maps and Map Reading
PGEM 11522 - Geography of Tourism
8. PPSS 11610 - Counseling Psychology .
PPSS 11611 – Internship
PPSM 11617 - Environmental Psychology
PPSM 11618 - Applied Sport Psychology

19.Appropriate integration of Indian Knowledge system (teaching in Indian Languauge, culture, using online course)

Sree Sankaracharya University of Sanskrit (SSUS) takes pride in

its comprehensive integration of the Indian Knowledge system,promoting teaching in Indian languages, cultural studies, and the utilization of online courses. The university encompasses various departments that delve into the disciplines of Indian Knowledge,including Sanskrit, Indian languages, Indian art forms, music, theatre, and modern disciplines of social significance. Sanskrit departments such as Sahithya, Vedanta, Vyakarana, Nyaya,General, Department of Philosophy, and the International School for Sankara Studies (ISSS) play a vital role in teaching both Indian and Western philosophies. These departments (Except ISSS) offer postgraduate and research programs, fostering a deeper understanding of Indian systems of philosophy. Additionally, the Center for Vedic Studies focuses on research and promotes the significance of Vedic studies, while the Center for Buddhist Studies and the Center for Mimamsa Studies conduct collaborative programs and seminars with nearby institutions, garnering public support. The Sastrasamvardhini program is of great importance as it introduces students and teachers to Sastric texts of the Indian Knowledge system through specialized classes. Furthermore, the Faculty of Sanskrit Studies houses departments dedicated to Vastuvidya (Indian architecture) and Ayurveda (traditional Indian medicine). Vastuvidya offers a certificate course for the public,and the Ayurveda department offers diploma and PhD programs, contributing to the production of numerous doctoral scholars.The Fine Arts faculty offers programs in mural painting and sculpture, while the Department of Theatre includes ancient and modern subjects, including the classical Sanskrit theatre form of Koodiyattam. These programs extend up to the research level.Additionally, the university offers UG, PG, and PhD programs in classical dances of South India, namely Bharatanatyam and Mohiniyattam. The Department of Music provides programs in Indian classical music at the UG, PG, and PhD levels. Detailed syllabi for these programs can be found on the university's website. The successful completion of numerous PhDs from Sree Sankaracharya University of Sanskrit serves as a testament to how the institution effectively integrates and nurtures Indian Knowledge systems, providing students with a holisticunderstanding of these disciplines.

20.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Sree Sankaracharya University of Sanskrit places significant emphasis on Outcome-Based Education (OBE) in its PG and UG programs, as well as in its future plans for the PhD program. To ensure the effective implementation of OBE, the Outcome-Based Teaching-Learning and Evaluation (OBTLE) system was

established in 2019 for PG programs and in 2020 for UG programs at SSUS. Furthermore, in 2023, OBE will also be introduced in the PhD program, showcasing the university's commitment to aligning all levels of education with this approach. To provide transparency and facilitate student learning, the university website offers access to the syllabi of courses, question papers from previous years, and the PG regulations. These resources allow students to familiarize themselves with the learning outcomes and assessment criteria of their respective programs. Interested individuals can visit the university website to access this information. Recognizing the importance of equipping faculty with the necessary knowledge and skills for implementing OBE effectively,
the university conducted workshops specifically for the faculty members . These workshops aimed to introduce them to the new OBE system and familiarize them with its principles and practices. In addition to these workshops, regular training programs are conducted forteachers by experts in the field of OBE. These training programs ensure that faculty members stay updated on the latest developments and best practices related to OBE. The university's strong focus on OBE highlights its commitment to providing students with an education that is outcome-oriented, ensuring that they acquire the knowledge, skills, and competencies necessary for their future endeavors. Through the implementation of OBE and the continuous training and support provided to faculty members, SSUS strives to deliver high-quality education and foster holistic development among its students.

21.Distance education/online education:

SSUS recognizes the importance of distance education and online learning, and has taken significant steps to facilitate these modes of education. In the current year, SSUS has provided training to teachers in preparation for launching online courses. Moreover, the university is in the process of establishing a dedicated Center for Online Courses, and policies and regulations for online education are currently being developed. To offer accessible and flexible learning opportunities, SSUS has taken initiatives to offer two certificate courses online. Additionally, classes on traditional sastras, organized by Sastasamvardhini,have been conducted online since the onset of the Covid-19 pandemic. To support the seamless delivery of online education, the IT wing of SSUS has developed an LMS system specifically tailored to meet the requirements of the university. The development of this LMS system has been recognized and awarded for its contributions to egovernance by the Government of

Kerala. These initiatives reflect SSUS's commitment to expanding access to education and embracing technology-enhanced learning. By leveraging distance education and online learning methods, the university aims to provide students with greater flexibility in pursuing their education, irrespective of their geographical location. SSUS is dedicated to ensuring the quality and effectiveness of online education by providing training and developing robust policies and regulations for its implementation.

Extended Profile

1.Programme

1.1 Number of programmes offered during the year:	**61**

File Description	Documents
Data Template	View File

1.2 Number of departments offering academic programmes	**29**

2.Student

2.1 Number of students during the year	**3383**

File Description	Documents
Data Template	View File

2.2 Number of outgoing / final year students during the year:	**1264**

File Description	Documents
Data Template	View File

2.3 Number of students appeared in the University examination during the year	**2585**

File Description	Documents
Data Template	View File

| 2.4

Number of revaluation applications during the year | **396** |

3.Academic

| 3.1

Number of courses in all Programmes during the year | **1094** |

File Description	Documents
Data Template	View File

| 3.2

Number of full time teachers during the year | **170** |

File Description	Documents
Data Template	View File

| 3.3

Number of sanctioned posts during the year | **220** |

File Description	Documents
Data Template	View File

4.Institution

| 4.1

Number of eligible applications received for admissions to all the Programmes during the year | **9915** |

File Description	Documents
Data Template	View File

| 4.2

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | **718** |

File Description	Documents
Data Template	View File

4.3 Total number of classrooms and seminar halls	**136**
4.4 Total number of computers in the campus for academic purpose	**295**
4.5 Total expenditure excluding salary during the year (INR in lakhs)	**580393264**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which is reflected in Programme outcomes (POs), Programme Specific Outcomes(PSOs) and Course Outcomes(COs) of the Programmes offered by the University

Teaching-Learning and Evaluation (OBTLE) system was established in 2019 for PG programs and in 2020 for UG programs at SSUS. Furthermore, in 2023, OBE will also be introduced in the PhD program, showcasing the university's commitment to aligning all levels of education with this approach. To provide transparency and facilitate student learning, the university website offers access to the syllabi of courses, question papers from previous years, and the PG regulations.These resources allow students to familiarize themselves with the learning outcomes and assessment criteria of their respective programs. Interested individuals can visit the university website to access this information. Recognizing the importance of equipping faculty with the necessary knowledge and skills for implementing OBE effectively, the university conducted five day workshop from 20.02.2023 to 24.02.2023 for the faculty members. These workshops aimed to introduce them to the new OBE system and familiarize them with its principles and practices. The university's strong focus on OBE highlights its commitment to providing students with an education that is outcome-oriented, ensuring that they acquire the knowledge, skills, and competencies necessary for their future endeavors. Through the implementation of OBE and the continuous training and support provided to faculty members, SSUS strives to

deliver high-quality education and foster holistic development among its students.

File Description	Documents
Upload relevant supporting document	View File

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

7

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

1.1.3 - Total number of courses having focus on employability/ entrepreneurship/ skill development offered by the University during the year

1.1.3.1 - Number of courses having focus on employability/ entrepreneurship/ skill development during the year

1089

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced of the total number of courses across all programs offered during the year

166

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

1.2.2 - Number of Programmes in which Choice Based Credit System (CBCS)/elective course system has been implemented during the year

61

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The SSUS places a strong emphasis on incorporating cross-cutting issues into its curriculum, including Gender, Environment and Sustainability, Human Values, and Professional Ethics. The university recognizes the importance of integrating ancient knowledge systems, particularly from Sanskrit and traditional texts, into its research, teaching, and learning processes.Regarding Gender, the university acknowledges gender as a complex social construct and incorporates it into the curriculum through classroom teaching, discussions, and extension activities. Several departments, such as Sanskrit Sahitya, History, Sociology, Social Work, and Geography, offer courses specifically addressing gender issues. Additionally, the Dakshayani Velayudhan Centre for Women Studies is dedicated to address gender concerns. In terms of Environment and Sustainability, SSUS strives to create awareness and promote sustainable practices among all stakeholders. Various departments, including Sahitya, Vyakarana, Vedanta, Nyaya, Geography, Sociology, English, Comparative Literature, History, and Social Work, offer courses related to environmental studies and sustainability.The university also emphasizes Human Values and Professional Ethics by incorporating teachings from ancient Indian Philosophy, Vedic Scriptures, and Classical Texts into the curriculum. Sanskrit Vedanta, Sanskrit General, Sahitya, Vyakarana, and Comparative Literature departments offer courses that impart human values and ethics.Furthermore, SSUS promotes Shastraic Learning by providing opportunities for in-depth study of traditional Sanskrit texts. Students engage in reading original works, participate in scholarly discussions, and receive training from traditional scholars. Various activities like Salakapareeksha and Dhatupadhakanthasthikarana prepare students for state and national- level competitions. Sasthrasamvardhini provides a platform for traditionally learned experts to teach original texts and methods.

File Description	Documents
Upload relevant supporting document	[View File](#)

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

11

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

1.3.3 - Total number of students enrolled in the courses under 1.3.2 above

1.3.3.1 - Number of students enrolled in value-added courses imparting transferable and life skills offered during the year

854

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

1.3.4 - Number of students undertaking field projects / research projects / internships during the year

794

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

1.4 - Feedback System

1.4.1 - Structured feedback for design and review of syllabus – semester wise / is received from Students Teachers Employers Alumni	• All 4 of the above

File Description	Documents
Upload relevant supporting document	View File

1.4.2 - Feedback processes of the institution may be classified as follows	• **Feedback collected, analysed and action taken and feedback available on website**

File Description	Documents
Upload relevant supporting document	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Demand Ratio

2.1.1.1 - Number of seats available during the year

1716

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

2.1.2 - Total number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per applicable reservation policy during the year (Excluding Supernumerary Seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

416

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the studentsand organises special Programmes for advanced learners and slow learners

Programmes are in place to boost the abilities of both slow and advanced learners in the class.Following the induction programme,

a dictation test is administered to students who have chosen Sanskrit as their primary subject. Students identified as needing extra support are then organized into pairs. Each pair is assigned a teacher who conducts additional sessions after regular class hours. These sessions include focused reading and individual recitation of slokas under the guidance of the teacher. The advanced learners are asked to participate in the Vakyarthavichara and Aksharasloka sadas after giving proper training to them. A designated teacher provides guidance to the students. They are also motivated to engage incompetitions organized by the neighbouring institutions. Additionally, senior students are encouraged to pursue project work in their areas of interest and are urged to apply for Aspire Scholarship programmes offered by the Government and other organizations.Special coaching for competitive examinations are organized. A Student Counseling Cell (SCC) is maintained. Additionally, advanced learners are rewarded with Sanskrit scholarships, encouraging their pursuit of academic excellence. For encouraging the advanced learners, various endowments are also instituted. Coaching classes are also conducted for the students to appear in the competitive examinations like UGC-NET, UPSC-SSC etc.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link For Additional Information	https://ssus.ac.in/app/ssus/drive/ftp/naac/AQAR_2022_2023/Criteria%202/suppo%20dcmnt%20-2.2.1.pdf

2.2.2 - Student - Full time teacher ratio during the year

Number of Students	Number of Teachers
3383	170

File Description	Documents
Upload relevant supporting document	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences

Sree Sankaracharya University of Sanskrit emphasizes student-centric approaches to learning, incorporating various methodologies to enhance the learning experience. Experiential learning involves hands-on activities and real-life experiences to deepen understanding. Taking into account the diversity of courses offered under various programmes, each and every department enthusiastically organizes different programmes including community camps and field works.

- For the students of Sanskrit language, Vakyartha Vichara, Salakapareeksa, Subhashita chanting are done by students of all Sanskrit Departments Classes on Sanskrit poetry are engaged through recitation.
- Students are trained to compare different commentaries of important texts of Vedanta. Renditions of Sutras from texts of Vyakarana.
- Recorded as well as live concerts are arranged in the Department of Music.
- Fine art students are given the opportunity for exhibitions Prakriya texts like Siddhantakaumudi, and Prakriyasarvasva are essential components of the curriculum.
- Students are trained to do the derivations. Sutrakanthapatha and Dhatukanthapatha are practiced by the students.
- Vakyarthavicara is part of internal assessment.
- Students and faculty members are encouraged to acquaint themselves with the varied notions of both traditional and modern Theatre.
- The experiential and participative learning through community camps, PRAs, seminars, debates and dialogues are the part of curriculum.
- Participatory learning is done through seminars, assignments, workshops, discussions, field work, internships, quiz and writing competitions .
- Departments of Geography and Social Work assign students to undertake seven to ten days' camp at in Kerala to learn different methods of data collection.

File Description	Documents
Upload relevant supporting document	View File

2.3.2 - Teachers use ICT enabled tools including online resources for effective teaching and learning processes during the year

1. LMS platform provided by the University.

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2. e pg pathasala

3. Educational blogs

4. E- contents in Inflibnet

5. PowerPoint Presentations

6. Videos

7. Documentaries

8. LCD Projectors

9. Laptops

10. Wi-fi facility

11. Online classes using Google meet and zoom applications

12. e-ShodhSindhu: Consortium for Higher Education Electronic
Resources .(National Library and Information Services
infrastructure for scholarly content)

13. Blogs

14. Inflibnet

15. Youtube videos

16. Swayam platform

17. KNIMBUS

18. KALNET .
```

File Description	Documents
Upload relevant supporting document	[View File](#)

2.3.3 - Ratio of students to mentor for academic and other related issues during the year

2.3.3.1 - Number of mentors

170

File Description	Documents
Upload relevant supporting document	View File

2.4 - Teacher Profile and Quality

2.4.1 - Total Number of full time teachers against sanctioned posts during the year

170

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

2.4.2 - Total Number of full time teachers withPh.D./D.M/M.Ch./D.N.B Superspeciality/D.Sc./D'Lit. during the year

145

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

2.4.3 - Total teaching experience of full time teachers in the same institution during the year

2.4.3.1 - Total experience of full-time teachers

16

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

2.4.4 - Total number of full time teachers who received awards, recognition, fellowships at State, National, International level from Government/Govt. recognised bodies during the year

9

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

78

2.5.1.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results year wise during the year

78

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

2.5.2 - Total number of student complaints/grievances about evaluation against total number appeared in the examinations during the year

0

File Description	Documents
Upload relevant supporting document	**No File Uploaded**

2.5.3 - IT integration and reforms in the examination procedures and processes (continuous internal assessment and end-semester assessment) have brought in considerable improvement in examination management system of the institution

1. Android Mobile Application for all examination related services.

2. Examination procedure is fully integrated with IT facilities such as for Course registration, exam registration, online fee remittance, online hall ticket download, online attendance updating, online internal mark entry, etc. and the software for publishing results and issuing mark lists is in place.

3. After the conduct of examination, answer scripts are coded with false numbers and evaluation process completed through centralized

valuation.

4. Results are announced and Grade Sheets with SGPA are issued to students within one month after conduct of examination.

5. Continuous Internal Assessment including seminars, mid semester examinations and assignments are done through online/offline mode in each Department and the Grade Sheets forwarded to the Examination branch only after redressal of grievances.

6. Grievances redressal mechanism through University portal

7. From 2019 admissions onwards, University has implemented the Outcome Based Teaching Learning and Evaluation system (OBTLE), giving more space to the students to set their learning outcomes at different cognitive levels and knowledge categories and to achieve them.

File Description	Documents
Upload relevant supporting document	[View File](#)

2.5.4 - Status of automation of Examination division along with approved Examination Manual	**A. 100% automation of entire division & implementation of Examination Management System (EMS)**

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

2.6 - Student Performance and Learning Outcomes

2.6.1 - The institution has stated learning outcomes (generic and programme specific)/graduate attributes which are integrated into the assessment process and widely publicized through the website and other documents

An Outcome Based Teaching Learning and Evaluation System was adopted by the University based on the UGC guidelines from 2019 admissions onwards. .The Syllabi is based on expected Outcomes of different Cognitive Domains and Knowledge Categories.The common program outcomes for UG and PG courses formulated and published in the University website are listed below: UG Programme Outcomes (POs)

PO1. Disciplinary knowledge

PO2. Effective articulation

PO3. Analytical reasoning

PO4. Research-oriented and general critical spirit of inquiry

PO5. Multicultural competence PO6. Independent, life-long learning and adaptability

PG Programme Outcomes

1.Critical Thinking

2.Communication

3.Self-directed and Life-long Learning

4.Ethics

Apart from the common program outcomes listed above, Program Specific Outcomes and Course Outcomes have also been formulated by each Department and updated on the website as well. Information regarding the same sent out from individual Departments and Orientation Programmes conducted to create awareness among students. The parents, students and other stakeholders are informed about the system during admission

File Description	Documents
Upload relevant supporting document	[View File](#)

2.6.2 - Attainment of Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution during the year

SSUS adopted Outcome Based Teaching Learning and Evaluation (OBTLE) in 2019.Periodical evaluations are done

- **Programme Outcomes[POs] set by the University**
- **Guided by POs Departments evolve Programme Specific Outcomes[PSOs].**
- **Course Outcomes[COs] Fulfilling PSOs POs, PSOs and COs are linked fulfilling the aims of the Programme**

Internal Assessment

- Half of the total assessment
- Three units:
    - oral presentation [submitted in writing also]
    - assignments in accordance with programme
    - Mid -semester examinations

Oral presentations

- Graded by two faculty members
- Components a)Content and Understanding b)Methodology and Analysis c)Presentation and Discussion. Discussions mandatory.

Assessments

- Components are stated beforehand ensuring transparency.
- Some assessment tools: Book Reviews, Play Production, Fieldwork Report, Installation, Choreography, Translation, Precis -writing, Group discussion, Audiovisual Presentations.
- Vakyarthavicara, Sastraspardha, Padyakanthapatha, Sutrakanthapatha, Dhatupathakanthapatha, Salakapareeksha, Padyarachana, Katharachana, etc.
- Assessment tagged to COs for mapping CO attainment.
- Questions, tagged to assess attainment of COs ,PSOs and POs .

Written exams

- Include
    - all cognitive domains
    - categories of knowledge

Ensure students

- cognitive level, personal and social development.

Appropriate Exam models

- Open book test,take home examinations, creating portfolios
- External evaluation conducted by the University.
- Student's Feedback at each semester-end.

File Description	Documents
Upload relevant supporting document	View File

2.6.3 - Number of students passed during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1066

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a web link)

https://ssus.ac.in/iqac/stakeholders-feedback-and-action-taken-report-for-the-ay-%E2%80%93-2018-19

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution Research facilities are frequently updated and there is well defined policy for promotion of research which is uploaded on the institutional website and implemented

The goodwill and reputation of any academic institution of higher learning is dependent upon the quality of scholarship, pedagogy, and research output it maintains and inculcates. Accordingly, the teaching community, academic activities, and learning environment in the University are tuned to achieve these objectives. The present research policy aims to spell out the research priorities of the University in terms of its objectives, focus areas, research programmes, potential etc. The Institution provides all necessary infrastructural facilities and conducive environment to promote research activity in the campus. The institution has high speed internet facility. The entire campus has a 24x7 Wi-Fi facility. Every research centre is equipped with necessary software, computers and LCD facility for carrying out research activities. The institution provides conference and seminar hall with LCD projector for the smooth conduct of seminar,colloquium, vivavoce examination, etc. . The University shall also identify a

list of potential funding agencies for major research projects. The faculty can submit the proposals to these agencies through the University. These proposals are scrutinised before submitting, it shall monitor the progress of the Projects , maintain its accounts and submit the utilising certificate in time to the funding agency as per the requirement of the funding agency. The University shall provide funding on its own to certain important Major Research Projects where the funding from the outside agency is not possible. It shall earmark appropriate budget for this purpose.

File Description	Documents
Upload relevant supporting document	[View File](#)

3.1.2 - The institution provides seed money to its teachers for research (amount INR in Lakhs)

180000

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

3.1.3 - Number of teachers receiving national/ international fellowship/financial support by various agencies for advanced studies/ research during the year

6

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

3.1.4 - Number of JRFs, SRFs, Post-Doctoral Fellows, Research Associates and other research fellows enrolled in the institution during the year

14

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

3.1.5 - Institution has the following facilities to support research Central Instrumentation Centre Animal House/Green House Museum Media laboratory/Studios Business Lab Research/Statistical Databases Moot court Theatre Art Gallery	A. Any 4 or more of the above

File Description	Documents
Upload relevant supporting document	[View File](#)

3.1.6 - Number of departments with UGC-SAP, CAS, DST-FIST, DBT, ICSSR and other recognitions by national and international agencies during the year

0

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Extramural funding for Research (Grants sponsored by the non-government sources such as industry, corporate houses, international bodies for research projects) endowments, Chairs in the University during the year (INR in Lakhs)

0

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	No File Uploaded

3.2.2 - Grants for research projects sponsored by the government agencies during the year (INR in Lakhs)

3805000

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

3.2.3 - Number of research projects per teacher funded by government and non-government agencies during the year

6

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an eco-system for innovations including Incubation centre and other initiatives for creation and transfer of knowledge

The University has initiated the following facilities to ensure best teaching learning resources: The Technology Business Incubation Centre targets the manufacture of Fine Arts and Crafts objects and its sales under the brand name Rupakalpana. As an initial step, weaving machineries are also installed. The University has a Manuscript Repository under Strengthening of Sanskrit Studies to preserve palm leaf manuscript. The Department of Geography has a GIS and Remote Sensing Laboratory that provides facilities for Photogrammetry, Arial Photo Interpretation, Digital Image Processing and various spatial analyses. The Lab is equipped with Total Station and latest GIS, Remotes Sensing and Statistical softwares. Psychology Laboratory Povides an experimental platform for the students to collect data from human participants by utilising various psychological instruments. Recording Studio creates high quality academic content in both audio and video formats and provides facilities for recording various works. The studio comprises five recording booths and a central console room. It is a fully comprehensive suite ideal for pre production, production, mixing, tracking and mastering. The Kerala Lalita Kala Akademi Art Gallery is an in-house facility for curating art exhibitions. Five large studios with facilities for painting, preparation of colours, three dimensional design, printmaking, wood cutting and etching.

File Description	Documents
Upload relevant supporting document	View File

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

18

3.3.2.1 - Total number of workshops/seminars conducted on Research methodology, Intellectual Property Rights (IPR), entrepreneurship, skill development year wise during the year

18

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

3.3.3 - Number of awards / recognitions received for research/innovations by the institution/teachers/research scholars/students during the year

3.3.3.1 - Total number of awards / recognitions received for research/innovations won by institution/teachers/research scholars/students year wise during the year

7

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

3.4 - Research Publications and Awards

3.4.1 - The institution ensures implementation of its stated Code of Ethics for research

3.4.1.1 - The institution has a stated Code of Ethics for research and the implementation of which is ensured through the following 1. Inclusion of research ethics in the research methodology course work 2. Presence of institutional Ethics committees (Animal, chemical, bio-ethics etc) 3. Plagiarism check 4. Research Advisory Committee	A. All of the above

File Description	Documents
Upload relevant supporting document	View File

3.4.2 - The institution provides incentives to teachers who receive state, national and international recognitions/awards Commendation and monetary incentive at a University function Commendation and medal at a University function Certificate of honor Announcement in the Newsletter / website	B. Any 3 of the above

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

3.4.3 - Number of Patents published/awarded during the year

3.4.3.1 - Total number of Patents published/awarded year wise during the year

0

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	No File Uploaded

3.4.4 - Number of Ph.D's awarded per teacher during the year

3.4.4.1 - How many Ph.D's are awarded during the year

50

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

3.4.5 - Number of research papers per teacher in the Journals notified on UGC website during the year

81

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

3.4.6 - Number of books and chapters in edited volumes published per teacher during the year

3.4.6.1 - Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings during the year

61

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

3.4.7 - E-content is developed by teachers For e-PG-Pathshala For CEC (Under Graduate) For SWAYAM For other MOOCs platform For NPTEL/NMEICT/any other Government Initiatives For Institutional LMS	**D. Any 2 of the above**

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

3.4.8 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

Scopus	Web of Science
8	**0**

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	**No File Uploaded**

3.4.9 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

Scopus	Web of Science
0	0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Institution has a policy on consultancy including revenue sharing between the institution and the individual and encourages its faculty to undertake consultancy

Consultancy is an activity by which staff at the Sree Sankaracharya University of Sanskrit, Kalady can make available their knowledge and expertise to Government, Public sector organizations, Non-governmental organizations, Corporates and Community groups. Such interactions in turn benefit as staff bring back to their teaching, research and other roles the insights, experiences and contacts they have gained as consultants. The consultancy services also can make economic revenue to the University and the expert personnel engaging with the consultancy services. The University distinguishes the value of its staff undertaking consultancy for external bodies. It is University's policy to encourage staff to engage in consultancy wherever appropriate and in a manner that is consistent with their contractual responsibilities. Mural Art work project at Cochin International Airport's Business Jet Terminal, the initiative exemplifies the tangible benefits of such a policy. This resulted in generating an ample revenue indicative of both the proficiency of the faculty and the project's significance. University has also received consultancy funds by arranging two different corporate training programmes,especially the Higher Secondary School Teachers Transformation Programme(HSSTP) conducted by the Directorate of General Education reinforces the diverse applications of consultancy in education. Furthermore, SCAFFOLD project, conducted by the Samagra Shiksha Kerala though smaller in scale, emphasizes the inclusivity of the policy, with revenue generation. The equitable distribution of revenue not only stimulates faculty engagement but also amplifies the institution's impact, fostering a culture of collaboration and innovation.

File Description	Documents
Upload relevant supporting document	[View File](#)

3.5.2 - Revenue generated from consultancy and corporate training during the year (INR in Lakhs)

3.5.2.1 - Total amount generated from consultancy and corporate training during the year (INR in lakhs)

1948000

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

3.6 - Extension Activities

3.6.1 - Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the year

- **Community Extension Programmes**

- **Community living camps are organized in collaboration with the various Local Self Government bodies.**

- **Cleanliness Awareness programmes like Malambhootham, Clean India, Malinya Muktha Nava Keralam etc.were arranged.**

- **Plastic Waste Management Campaigns**

- **Medical camps**

- **Blood Donation Camps**

- **.Visits to Orphanage, Old Age Homes and Homes of Specially Abled people.**

- **Social Awareness Campaigns about Traffic rules, Drug Addiction, Anti-Tobacco, AIDS prevention, Child abuse, etc.**

- **Observance of Commemoration Days**

Knowledge Sharing Programs :

- The University is sharing knowledge reserves with the neighborhood through programmes like: Lecture series in association with libraries in the neighbouring communities.

- Demonstrations of traditional art forms.

- Participation in literacy campaigns.

- Workshops arranged by the Department of Theatre

- Fieldwork by the Dept.of Geography

- Exhibition & Lecture Series arranged by the Centre for Museum Studies in collaboration with the Kerala Lalitha Kala Academy.

Strengthening of Sanskrit Programme

- Inorder to foster the promotion of the Sanskrit language among the common people, extension activity-Bhashamadhuryam was conducted by the Dept.of Sanskrit Sahitya.

- Model school programme under Astadasi project for 50 model schools all over Kerala in each educational district Familiarizing Sanskrit Art forms to the common people.

- Screening of Sanskrit films and playing Sanskrit dramas, schools and in public.

Impact of Extension Activities

- By actively participating in these extension activities, students not only contribute to the betterment of their neighborhood community but also develop essential life skills, empathy, and a deeper understanding of social issues, leading to their holistic development.

File Description	Documents
Upload relevant supporting document	[View File](#)

3.6.2 - Number of awards received by the Institution, its teachers and students from Government /Government recognised bodies in recognition of the extension activities carried out during the year

3.6.2.1 - Total number of awards and recognition received for extension activities from Government / Government recognised bodies during the year

2

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

3.6.3 - Number of extension and outreach programs conducted by the institution including those through NSS/NCC/Red cross/YRC during the year(including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

61

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

3.6.4 - Total number of students participating in extension activities listed at 3.6.3 above during the year

7989

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

3.7 - Collaboration

3.7.1 - Number of collaborative activities with other institutions/ research establishment/industry for research and academic development of faculty and students

during the year

3.7.1.1 - Total number of Collaborative activities with other institutions/ research establishment/industry for research and academic development of faculty and students during the year

24

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

3.7.2 - Number of functional MoUs with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the year

9

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The institution has adequate facilities for teaching - learning. viz., classrooms, laboratories, computing equipment, etc.

SSUS has well maintained and adequate infrastructural facilities for all the Programmes offered. Every Department is equipped with classrooms for Graduate, Post Graduate,and Ph.D. scholars. One of the rooms, in each Department, is specifically devoted for audio-visual presentations, screening of documentaries and conducting workshops and training sessions of various types. Each Post Graduate classroom is provided with white boards, lectern, laptop/desktop computers for the exclusive use of students. LCD projectors are used for classroom lectures and students' presentations. Faculty members of all teaching Departments have been provided with laptop computers by the University to facilitate ICT enabled teaching and learning. One classroom in every Department is converted into a smart classroom and provided with Jefferson chairs, an audio equipped integrated podium, storage for external hard disk, LCD projector, a dais, executive

chairs and vertical blinds enabling screen projections. In addition to availing the facilities that are common to all teaching Departments, the Departments of Theatre, Music, Dance and Painting have classrooms specially designed to cater to the specific needs of those Programmes. A fully equipped Language Lab, a well equipped computer lab in the Department of History and GIS laboratory in the Department of Geography.

File Description	Documents
Upload relevant supporting document	[View File](#)

4.1.2 - The institution has adequate facilities for cultural activities, yoga, games (indoor, outdoor) and sports. (gymnasium, yoga centre, auditorium, etc.)

- The main campus has five air conditioned seminar halls and such facilities are ensured in all the regional campuses. In addition, all the Departments are provided with advanced smart classrooms that facilitate IT enriched academic programmes .
- SSUS has sufficient spaces for arranging cultural activities. In addition to the existing Silver Jubilee Memorial Auditorium that can accommodate 1000 participants.
- SSUS has a well - equipped laboratory for functional and also a Language Laboratory in the Language Block.
- SSUS ensures enough facilities for Sports, Games, (indoor, outdoor), Gymnasium, Yoga Centre, etc.
- The Kanakadhara Heritage Museum functions for the preservation of historical and cultural resources and as the centre exhibiting the cultural history/ antiquities of the region.
- The University has a Manuscript Library, which functions as the Manuscript Resource Centre. The Manuscript Conservation Centre of SSUS is entrusted with the task of identifying, collecting and conserving manuscripts.
- The University has a high quality acoustic Recording Studio, equipped with a fully comprehensive suite ideal for pre production, production, mixing, tracking and mastering.
- The Yoga Training and Therapy Centre in the Physical Education Department is Fitted with Modern Equipment and facilities

File Description	Documents
Upload relevant supporting document	[View File](#)

4.1.3 - Availability of general campus facilities and overall ambience

The SSUS campus offers a range of facilities that contribute to its overall ambience and create a conducive environment for students and staff. The Health Centre provides outpatient care in both Allopathic and Ayurvedic treatments, ensuring immediate relief, medical care, and referral services. The presence of a bank branch and ATM facilitates financial transactions for the teaching and administrative staff, while the Post Office adds convenience for the campus community. Art enthusiasts can enjoy the in-house Lalit Kala Akademi Art Gallery, which showcases student exhibitions and fosters cultural exchange. The campus also provides dedicated spaces for theatre performances, with plans for additional amphitheatres to accommodate larger audiences. The Silver Jubilee Memorial Auditorium serves as a venue for theatre and art performances. The well-established Student Counselling Cell offers professional counselling services to support students and staff, along with various workshops and orientation gatherings. The Activity Centre further enriches the campus with its vibrant cultural activities, featuring platforms and clubs that organize performances and festivities. The SSUS campus offers a comprehensive range of facilities, promoting health, art, cultural activities, and student wellbeing. These amenities contribute to an enriching educational experience and create an overall ambience that nurtures personal and academic growth.

File Description	Documents
Upload relevant supporting document	[View File](#)

4.1.4 - Total expenditure excluding salary for infrastructure augmentation during the year (INR in Lakhs)

68385709

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS) and has digitisation facility

The University library named as Saraswatham Centre for Learning,

functions in the Headquarters at Kalady in a three storied building with a total area of 55,500 sq. ft., has an 500 seating capacity and a total title of books numbering 1,08,680 and 212 journals. The extensions of University Central Library functions in the eight regional campuses too. The Library has been functioning as fully automated with KOHAsince 2015. User friendly services are ensured to all the stakeholders and beneficiaries. Koha is a fully featured, scalable, library management system which includes catalogue, OPAC, Circulation Member Management,Serials and acquisition packages. Name of ILMS software : KOHA Status of automation (full or partial) : Fully automated Version : 19.11.03.000 Year of completion : 2015 Online OPAC provides the facility for searching books from anywhere and to reserve the same. Online reservation and renewal system is facilitated in the library. The University community is intimated about the updated list of journals and books through email. Remote access to the subscribed online journals and online resources of the University has been made accessible to all teachers, scholars and students and this has become especially useful during the pandemic times.

File Description	Documents
Upload relevant supporting document	View File

4.2.2 - Institution has subscription for e-Library resources Library has regular subscription for the following: e – journals e-books e-ShodhSindhu Shodhganga Databases

A. Any 4 or all of the above

File Description	Documents
Upload relevant supporting document	View File

4.2.3 - Annual expenditure for purchase of books/ e-books and subscription to journals/e-journals during the year (INR in Lakhs)

910823

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

4.2.4 - Number of usage of library by teachers and students per day (foot falls and login data for online access)

365

File Description	Documents
Upload relevant supporting document	View File

4.3 - IT Infrastructure

4.3.1 - Number of classrooms and seminar halls with ICT - enabled facilities such as LCD, smart board, Wi-Fi/LAN, audio video recording facilities during the year

136

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

4.3.2 - Institution has an IT policy, makes appropriate budgetary provision and updates its IT facilities including Wi-Fi facility

The University has implemented a robust IT infrastructure across its campuses, ensuring uninterrupted internet connectivity. The Kalady campus benefits from high-speed internet connectivity provided through a project funded by RUSA. As part of this project, a Data Centre has been established, accommodating servers, firewalls, core switch, and router, with 24x7 functionality and backup power through redundant UPS.Additionally, campus-wide Wi-Fi and LAN connectivity have been set up, with 48 Wi-Fi access points installed throughout the campus, including hostels.The Web Centre, located in the Library Block, offers internet browsing facilities with 20 computers, while the Info-Net Lab, also with 20 computers, is exclusively dedicated to research students. Two computer labs in the Media Centre facilitate training sessions and academic ventures related to ICT, serving faculty members and students.The University has made significant efforts to equip each department and regional campus with smart classrooms. There are 22 smart classrooms at the headquarters in Kalady and 6 in regional campuses. Additionally, all PG classrooms in Kalady have computers, LCD projectors, and other necessary equipment. The University has provided institutional email IDs to faculty members, M.Phil., Ph.D. scholars, and administrative staff, promoting electronic communication as the official mode.The

University has implemented various Online facilities including a student service portal , online attendance and internal mark entry system, online feedback system, online fees payment facility, faculty profile submission, blood donation forum, Online grievance facility , admissions and examination portals, remoteaccess of journals, and more.

File Description	Documents
Upload relevant supporting document	[View File](#)

4.3.3 - Student - Computer ratio during the year

Number of students	Number of Computers available to students for academic purposes
3383	295

4.3.4 - Available bandwidth of internet connection in the Institution (Leased line)	• **?1 GBPS**

File Description	Documents
Upload relevant supporting document	[View File](#)

4.3.5 - Institution has the following Facilities for e-content development Media centre Audio visual centre Lecture Capturing System(LCS) Mixing equipment's and softwares for editing	**A. All of the above**

File Description	Documents
Upload relevant supporting document	[View File](#)
Upload the data template	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Total expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component during the year

55317450

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The SSUS has implemented a comprehensive policy to maintain and utilize its physical, academic, and support facilities. The infrastructure maintenance is divided among various sections, each with distinct responsibilities.

The Estate Section, led by the Estate Officer, oversees the stock of assets, procurement of necessary items, and renewal of AMCs for computer systems.

The Engineering Wing, headed by the University Engineer, ensures electrical, civil, and plumbing works with the support of qualified staff.

The ICT Division plays a crucial role in maintaining computers, providing internet facilities, and offering technical support for software updates. They also manage laboratory facilities in specific departments, ensuring regular repairs, maintenance, and upgrading of equipment.

The Central Library is maintained by the Deputy Librarian and a qualified team, coordinating with the Estate Officer and System Administrator. They oversee the maintenance of books, journals, furniture, and electronic equipment. Additionally, they have a dedicated section for visually disabled individuals.

The Sports Complex, under the control of the HoD, is supported by a groundsman-cum-marker who prepares the ground and maintains the facility.The blackboards, electrical fittings, furniture and other equipments are regularly maintained by the Estate office & Engineering wing.

An uninterrupted power supply is ensured in the campus and in all buildings through generator. All power/electrical installations are under AMC for proper maintenance. Committees are set up to improve the efficiency of the Canteen and Hostel. Incinerators are routinely serviced.

File Description	Documents
Upload relevant supporting document	[View File](#)

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Total number of students benefited by scholarships and free ships provided by the institution, Government and non-government agencies (NGOs) during the year (other than the students receiving scholarships under the government schemes for reserved categories)

2595

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

5.1.2 - Total number of students benefited by career counselling and guidance for competitive examinations offered by the Institution during the year

1010

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

5.1.3 - Following Capacity development and skills enhancement initiatives are taken by the institution Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) Awareness of trends in technology	A. All of the above

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

5.1.4 - The Institution adopts the following for redressal of student grievances including sexual harassment and ragging cases	• All of the above

Implementation of guidelines of statutory/regulatory bodies Organisation wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	

File Description	Documents
Upload relevant supporting document	View File

5.2 - Student Progression

5.2.1 - Number of students qualifying in state/ national/ international level examinations during the year (eg:NET/SLET/GATE/GMAT/CAT/ GRE/TOEFL/Civil Services/State government examinations)

5.2.1.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

117

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

5.2.2 - Total number of placement of outgoing students during the year

121

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

5.2.3 - Number of recently graduated students who have progressed to higher education (previous graduating batch) during the year

226

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter -university/state/national/international events (award for a team event should be counted as one) during the year

12

File Description	Documents
Upload the data template	View File
Upload relevant supporting document	View File

5.3.2 - Presence of Student Council and its activities for institutional development and student welfare

SSUS has elected a students' Union known as the University Union. It consists of one student representative from each Academic Department/Campus elected by the students and such representatives electing one among them as the Chairperson and another as the General Secretary of the Union.

The election to the Union is conducted by SSUS every year. The University Union is authorised to conduct Youth Festivals for students and to involve in various student related issues like admissions, examinations, welfare of students, and other day-to-day issues which concern the students of SSUS.

SSUS Act of 1994 to facilitate the participation of students in the Statutory Bodies of the University. As per Provision 12, one PG student shall be nominated to the Syndicate. As per Provision 16,the representation of students in the Academic Council is as follows: The Student representative of the Syndicate. The Chairman of the University Union. One PG Student nominated by the Chancellor. One Research Scholar nominated by the Chancellor.

Student Representation in other Committees and Bodies.

- University Planning Board.

- **Project Monitoring Committee of RUSA Projects of the University.**

- **Internal Complaints Committee.**

- **Students Grievances Cell.**

- **Internal Quality Assurance Cell**

- **Anti Ragging Committee.**

- **Tobacco Control Committee.**

- **Hostel Advisory Committee. Magazine Editorial board.**

- **Departmental Research Forums.**

File Description	Documents
Upload relevant supporting document	[View File](#)

5.3.3 - Number of sports and cultural events / competitions organised by the institution during the year

24

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

5.4 - Alumni Engagement

5.4.1 - The Alumni Association/Chapters (registered and functional)contributes significantly to the development of the institution through financial and other support services during the year

The Alumni Association of the Sree Sankaracharya University of Sanskrit (SSUS) stands as a pivotal pillar in the institution's development, offering invaluable financial aid, resource contributions, and engaging activities throughout the year. Through their generous donations, the Alumni Association supports the procurement of essential library books, facilitates the execution of orientation programs benefiting students, and establishes enduring endowments vital for the university's

sustainability. Among the numerous events orchestrated, the celebration of Alumni Day, aptly named 'Forever,' holds special significance. This annual gathering serves as a platform for former students and their families to foster enduring connections. Moreover, Koottu is an annual gathering of social work students, teachers wortsteachersandalumniorganized every year in any of the regional campuses of SSUS. Koottu 2022 wasorganised by the Department of Social Work, SSUS RC Tirur on June 17-18.The Department of History, under the auspices of the Alumni Association, organized the R S Sharma Memorial Lecture, themed 'What we Mean by Early Modern in South India.' This intellectual discourse not only honors the legacy of R S Sharma but also enriches scholarly dialogue, offering profound insights into the historical narratives of South India's early modernity. Such initiatives shows the commitment of SSUS's Alumni Association towards nurturing academic excellence and fostering a vibrant intellectual community within the university.

File Description	Documents
Upload relevant supporting document	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload relevant supporting document	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The institution has a clearly stated vision and mission which are reflected in its academic and administrative governance

In keeping with the vision and mission of the University, the measures adopted in governance are:

1. Nature of Governance:- All the academic distinctions to be granted by the University are determined by the Syndicate, Chief Executive body of the University. The Academic Council is the Principal Academic body of the University which advises the Syndicate on all academic matters.

2. Perspective Plan:-The University frames its future plan keeping its vision and mission as the basis of the perspective plan. While deciding its future initiatives, the University ensures that it addresses all facets of development including teaching/learning, research and development, community engagement, extension programmes, resource planning, infrastructure, etc.

3. Participation of Teachers and Students in the Decision Making Bodies:- Out of the eighteen members of the Syndicate, three shall be from University teachers and one represents students. In the Academic Council, the Apex Academic body, three students are members, all the Heads of Departments are ex-officio members. In addition, one teacher representing each Faculty will be elected to the Academic Council. In all academic bodies like the Board of Studies, Faculty, Planning Board, IQAC, Governing bodies of RUSA etc., the teachers and students have a considerable role.

File Description	Documents
Upload relevant supporting document	[View File](#)

6.1.2 - The effective leadership is reflected in various institutional practices such as decentralization and participative management

The SSUS functions in a well-structured manner to ensure participative management at all levels of decision making. The participation of teachers and students of the University in the chief executive body, the Syndicate and in the Academic Council, the principal academic body, are ensured by the SSUS Act itself. The composition of these apex bodies having members from stakeholders clearly indicates the decentralized and participative nature of management being enshrined in the very Acts and Statutes of the University. In every financial year, the Budget Estimates are prepared after obtaining inputs from all concerned so as to incorporate their requirements. The revision of Curriculum and Syllabi are also done after obtaining the views and opinion of all stakeholders. Similar approaches are being practiced in the infrastructure developments of the University. While constructing buildings, the opinion of the user community is sought before the preparation of the plan. Besides, all events of the University are conducted by ensuring the participation of representatives of teachers, students and administrative staff in the subcommittees formed in connection with these programs. The practice of the decentralization and participative management of the University is evident from the successful conduct of the Sankara Jayanthi Celebrations every year. It is also evident in the distribution of

NAAC coordination work.

File Description	Documents
Upload relevant supporting document	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed

The SSUS has a well designed strategic plan for its academic and infrastructure developments. Before the commencement of every academic year short term plans are set as Academic Calendar and Examination Calendar for the conduct of programmes of study, examination/evaluation and publication of results. The Academic Initiative to enhance quality of teaching & learning process, research and development, human resource planning & developments are also done after setting perspective and strategic plan to attain such goals. Inorder to create a watermark impression of the University in the world academia through publication, the SSUS Centre for Academic Writing(SCAW) was established. The center caters to the writing needs of the scholars and thus strengthens the efficiency and proficiency of the Research community in Academic Writing.

As a University that promotes Arts & Cultural Heritage, SSUS Centre for Preservation and Promotion of Mural Arts & Cultural Heritage SSUS C-MACH has been established. Apart from being a consultancy, the centre provides opportunities for the academic community and the public as well to get acquainted with mural painting and allied arts. By documenting these artworks and their historical contexts, SSUS C-MACH ensures that valuable information is preserved for future generations.

File Description	Documents
Upload relevant supporting document	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The SSUS was established by the Act51994 passed in the Kerala Legislative Assembly. Administrative Structure of the University

1. The Chancellor

2. The Pro-Chancellor

3. The Vice-Chancellor -is the principal executive and academic officer

4. The Pro Vice- Chancellor is in-charge of all matters of the examinations

5. Syndicate shall have administrative control, management of the University. It decides on Degrees, and such academic distinctions .

6. Academic Council advices Syndicate regarding Programmes,Degrees, Diplomas, scholarships, fellowships, etc. to be instituted.

7. Registrar is responsible for general administration, guidance, control and supervision of non- teaching staff

8. Finance Officer is principal adviser in all matters connected to finance

9. Departments and Centres of Studies come under Faculties.Recommends Academic Council on all matters relating to Programmes/courses.

10. Board of Studies recommends Programmes of study, and syllabi.

11. Finance Committee recommends to the Syndicate on financial matters and examines . Annual Budget Estimates

RECRUITMENTS

- Teaching Staff:, Qualifications, selection committee, pay, allowances and career advancement, as per the UGC Regulations.
- Non-Teaching Staff: Appointments by KPSC..
- Both these appointments are subject to the provisions of the Act and the Statutes. In all service conditions KSR1959, KSSR1958 and GSCR1960 with the amendments made from time to time are applicable

File Description	Documents
Upload relevant supporting document	[View File](#)

6.2.3 - Institution Implements e-governance in its areas of operations

6.2.3.1 - e-governance is implemented covering following areas of operation 1. Administration 2. Finance and Accounts 3. Student Admission and Support 4. Examination	A. All of the above

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has a performance appraisal system, promotional avenues and effective welfare measures for teaching and non-teaching staff

Performance Appraisal System :Teaching Staff The performance of every faculty member appointed in the University assessed based on the API score of PBAS proforma based on the UGC regulations from time to time. Non-teaching Staff The performance of the non-teaching staff is assessed periodically. Promotion as per rules also allowed

Welfare Measures :

- Medical Reimbursement Scheme Group Insurance Scheme .
- Interest free loans for the treatment of major diseases.
- The Staff Welfare Fund. Sanskrit University Co-operative Society Limited (No.E1180)
- Compassionate Appointment Scheme for the legal heirs of staff who die in harness.
- House Building Advance at concessional rates
- The University Health Centre
- Branch of Union Bank of India, is housed in the campus
- Special Overdraft facility by the Bank to the staff on the guarantee of the University
- Kalady Post Office is housed in the campus

- **Free Wi-Fi facility in campus and official e-mail address for all staff Interest -**
- **free Festival advance during the festival of Onam.**
- **Cultural organizations promoting cultural activities**
- **Canteen facility Ladies Common Room and Creche for babies Recreation Centre**
- **Gymnasium and Indoor Stadiumopen to staff also.**
- **University bus service.**
- **Faculty guest house.**
- **Non-teaching staff quarters.**
- **Hostel accommodation**
- **Teachers Launch for informal gatherings Staff Associations .**

File Description	Documents
Upload relevant supporting document	[View File](#)

6.3.2 - Total number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload the data template	**No File Uploaded**
Upload relevant supporting document	**No File Uploaded**

6.3.3 - Number of professional development / administrative training Programmes organized by the institution for teaching and non-teaching staff during the year

4

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

6.3.4 - Total number of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the year(Professional Development Programmes, Orientation / Induction Programmes Refresher Course, Short Term Course)

26

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

```
Major Sources of Income

    • Grant-in-aid of State Government in Plan and Non-plan
      Schemes
    • Grants of UGC and RUSA


Other sources

1. Special Development Funds of Members of Parliament and Members
of Legislative Assembly in the Constituencies of Regional Centres

2. Consultancy policy to generate internal revenue through
consultancy charges

3. Participation in major Book Fairs for generating income through
sale of Books and Publications

4. Rent generation by providing space in the Utility Building on
lease to the Union Bank of India and to the Kalady Post Office

5. Rent generation by providing space to KTDC Yathri Nivas
building

6. Rent generation from Non-Teaching Quarters

7. Promoting endowments by well-wishers and educationalists for
various scholarships which cater to the needs of students

8. Strategies framed to acquire funds from Public Sector
Undertakings under their Corporate Social Responsibility Scheme.

9. The University could generate income by way of overhead charges
from research projects undertaken by teachers.


Utilisation .
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The funds mobilized are being used for materializing prominent infrastructure projects like Fine Arts Complex II Phase, UG Girls Hostel, Mini Amphy Theatre, etc. and student support facilities like Library facilities, Recording Studio, Computers, Internet facilities, Teaching Aids, etc.

File Description	Documents
Upload relevant supporting document	[View File](#)

6.4.2 - Funds / Grants received from government bodies during the year for development and maintenance of infrastructure (not covered under Criteria III and V) (INR in Lakhs)

0

File Description	Documents
Upload the data template	No File Uploaded
Upload relevant supporting document	No File Uploaded

6.4.3 - Funds / Grants received from non-government bodies, individuals,philanthropists during the year for development and maintenance of infrastructure (not covered under Criteria III and V)(INR in Lakhs)

30

File Description	Documents
Upload the data template	[View File](#)
Upload relevant supporting document	[View File](#)

6.4.4 - Institution conducts internal and external financial audits regularly

Internal Audit

The University has its own Internal Audit Wing under the Finance Branch headed by the Finance Officer of the University. All files involving financial commitments are pre-audited by the Internal Audit Wing thoroughly and payments are being made / expenditures incurred only with the recommendations of the Audit Wing. It also conducts periodical audit of Teaching Departments and Regional campuses of the University

External Audit

1. The Kerala State Audit Department , the Audit wing under the Finance Ministry of Kerala, is the Statutory Auditors University under section 38 (3) of SSUS Act 1994. A unit of the State Audit Department is permanently functioning in the University Campus since 2010 and conducts concurrent audit in addition to the annual audit of the accounts of the University.

2. The University takes necessary steps to place the Annual Report, Annual Accounts and Audit Reports before the Kerala Legislative Assembly through the Higher Education Department Kerala as per Section 38 (10) of SSUS Act 1994.

3. The Accountant General Kerala has also been conducting audit of the accounts of the University every financial year under section 14 of the Comptroller and Auditor General's (DPC) Act1971 and submit the Report for compliance .

File Description	Documents
Upload relevant supporting document	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes by constantly reviewing the teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals

Internal Quality Assurance Cell, has been functioning as a pivotal agency in taking Qualitative initiatives for constantly reviewing teaching learning process and thereby improving the Academic quality of the institution.

- Regular and timely submission of AQAR

- Holds regular meetings in stipulated intervals every year and has discussions on various progressive steps to improve the teaching learning processes and research outputs.

- Formulates Regulations and Policies for the University leads reforms in academic and evaluation systems of the University.

- Organizes induction programmes for freshly admitted PG and UG students

- Organizes seminars and orientation programmes andcome up

- with ideas and strategies that improve the quality of the institution in curricular aspects.

- IQAC constitutes a high-level committee comprising senior faculty members to prepare Department analysis .

- Feedback forms are being prepared by the committees constituted for the same thereby collects and consolidates feedback from students and takes action on its basis.

- IQAC in association with the SSUS Centre for Academic Writing has conducted the Erudite Scholar in Residence Programme, a five day training on 'Research to Write', 'Write to Research' addressing the issues faced by the Research scholars.

- Helps the academic bodies to implement the UGC regulations.

- By analyzing the performance in NIRF, IQAC takes reformative measures for improving the score in Research and Professional practice.

- Ensures implementation of UGC regulations from time to time

- Takes up new initiatives to lead the university further in its achievements.

File Description	Documents
Upload relevant supporting document	[View File](#)

6.5.2 - Institution has adopted the following for Quality assurance Academic Administrative Audit (AAA) and follow up action taken Confernces, Seminars, Workshops on quality conducted Collaborative quality initiatives with other institution(s) Orientation programme on quality issues for teachers and studens Participation in NIRF Any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 4 of the above

File Description	Documents
Upload the data template	View File
Upload relevant supporting documment	View File

6.5.3 - Incremental improvements made for the preceding during the year with regard to quality (in case of first cycle) Post accreditation quality initiatives(second and subsequent cycles)

- **Project mode courses: University has embarked on a transformative journey towards enhancing its quality initiatives by introducing five project mode courses. Steps are being taken to begin Multidisciplinary Dual Main Masters Programme in Disaster Management and Mitigation (DMM) programme and PG Diploma in Sanskrit Computational Linguistics.**

- **Office of International Affairs: To enhance the overall quality of education and research University took initiatives to constitute the Office of International Affairs strictly adhering to the UGC norms. Regulations for Academic Collaborations between SSUS and Foreign Higher Educational Institutions - 2023 has been approved by the University.**

- **ABC: Constituted a committee for establishing policy and a nodal officer has been appointed for coordinating the activities related to ABC. University has now acquired ABC ID and special drives have been conducted to give awareness to the student community to register in the portal.**

- **SSUS C-MACH: For promoting cultural heritage, University has established SSUS Centre for Preservation and Promotion of Mural Arts & Cultural Heritage (SSUS C-MACH) andaims to preserve existing murals and to promote awareness and appreciation of this traditional art form among students, scholars, and the wider community.**

- **Memorandum of Understanding: To undergo industrial training/project workand to associate & collaborate in imparting Sanskrit knowledge to faculty & Students new MoUs has been signed.**

- **FMTS and NIC software implementation: For ensuring the**

smooth movement of files, the software developed by the
University IT wing- FMTS has now become full fledged
throughout the University, and NIC software has been
implemented in the Finance Branch.

File Description	Documents
Upload relevant supporting document	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- Over 20 programmes promoting gender equity were conducted during the year 2022-23.

- Gender Evaluation & Monitoring committee has been constituted for framing the Gender policy and act as a permanent body to monitor, evaluate and initiate actions to foster gender justice in the University Campus and its Regional Centres.

- Gender Diversity and Inclusivity policy was drafted and submiited by the sub committee of Gender Evaluation & Monitoring Committee.

- Internal Complaints Committee functions effectively in the Head Quarters and Regional Campuses to address issues related to sexual harassment in the work place and a Policy against Sexual Harassment is in place.

- The services of a Student Counsellor support students in their times of need.

- Conducted online orientation program on the Topic "Understanding Gender" as part of ability enhancement / audit course for all undergraduate 3rd semester programs.

- The institution also conducts Women's Day Celebrations to honor the social, economic, cultural and political achievements of women and to create gender sensitivity among

the community.

- **Dakshayani Velayudhan Centre for Women Studies takes initiatives to conduct various programmes and lecture series addressing the issues related to gender sensitivity.**

- **One day programme 'Sajjam' created awareness about the advantages of using the menstrual cup and the session also included self defense tricks for the female students.**

- **Transgender friendly Campuses.**

- **Conducting talks and discussion for creating awareness for students and teachers.**

- **Dakshayani Velayudhan Centre for Women Studies in association with ICC conducted a colloquium on Gender Inclusive Campuses.**

File Description	Documents
Upload relevant supporting document	[View File](#)
Annual gender sensitization action plan(s)	https://ssus.ac.in/university/policies
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common rooms d. Daycare Centre e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	**B. Any 3 of the above**

File Description	Documents
Upload relevant supporting document	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Bio-gas Plants: The University has installed two bio-gas plants for the management of organic solid waste in the main campus. Also in the Regional Campus, Trivandrum, one bio-gas plant is installed.

Recycling of Dry Paper and Plastic Wastes: For dry waste collection and its recycling, the University has an MOU with M/s. Plan@Earth, an environment friendly NGO.OF SANSKRIT

Wet Plastic Wastes : The Kalady Grama Panchayat removes wet plastic waste collected and stored in various places of the Campus.

Liquid Waste Management The University has entrusted Centre for Water Resources Development and Management (CWRDM), an autonomous institution under the Government of Kerala to conduct a study and to submit a feasibility report to ensure clean drinking water, rainwater harvesting and waste water management. Accordingly, a field study and survey was conducted in the institution and the project is in the implementation stage. E-waste Management The e-waste is collected and stored in safe places and disposed of at regular intervals through public auction. To reduce e-waste, the University insists on buy back methods. The re-usable parts of damaged equipment are used for repairing damaged devices so that the generation of e-waste can be reduced to some extent.

File Description	Documents
Upload relevant supporting document	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**A. Any 4 or all of the above**

File Description	Documents
Upload relevant supporting document	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	A. Any 4 or All of the above

File Description	Documents
Upload relevant supporting document	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Upload relevant supporting document	[View File](#)

7.1.7 - The Institution has a disabled-friendly and barrier-free environment Ramps/lifts for easy access to classrooms and centres. Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software,mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies	B. Any 3 of the above

of reading materials, screen reading, etc.

File Description	Documents
Upload relevant supporting document	[View File](#)

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words)

SSUS provides an inclusive environment ensuring tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities.The NSS & NCC community of the University and the regional campuses play a pivotal role in organizing National Day Celebrations like Independence Day, Republic Day, Armed Forces Day etc. that would ensure harmony towards the cultural and linguistic diversity. University has always been at the forefront of sensitizing students to the cultural, regional, linguistic, communal, and socio-economic diversities of the state and the nation. Community Camps and Awareness camps are also arranged for shaping a community with a harmony towards the socio-economic issues of the society. University celebrates Cultural diversity by arranging programmes like Onam Celebration, Kerala Piravi etc. Cultural events are organized at different levels- departments, hostels, and campuses- and on different occasions like Independence Day, Republic Day, etc. to teach tolerance and harmony to the students. The Gender Equality Policy focuses on equal access, opportunities, and rights for women and men. Policy for the Differently abled ensures that every single member of the University is aware of the care to be shown to the differently abled people. By providing a barrier-free environment, needed facilities, and human and technological assistance, the University takes continuous efforts to make the differently-abled feel included in every part of the activity of the University. The University has revised the curriculum with the inclusion of topics related to human rights, peace, tolerance, love, compassion, harmony, promotion of social values, awareness of environmental protection, and ethics.

File Description	Documents
Upload relevant supporting document	[View File](#)

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The University actively organizes curricular and co-curricular activities to educate students and staff about constitutional obligations, rights, duties, and responsibilities. National and international days promoting values like unity in diversity are celebrated across the main and regional campuses.The University celebrates Independence Day,Voters day, Martyrs day, Armed forces flag day, Republic Day, Sadbhavana day, etc for instigating patriotic values among all the stakeholders vigorously.The Constitution day was celebrated on 26 th November 2022 and the Preamble was read out with all insights which in turn contributed to the understanding of ideal Constitutional values and the Fundamental Duties and Rights of Indian Citizens.University conducts Student's Union Election every academic year so as to raise up successful leaders. NCC, NSS, and Social Work Departments conduct awareness and community camps, emphasizing social responsibility. Faculty members organize academic and co-curricular activities focusing on fundamental duties and rights. Student engagement in webinars, conferences, and expert talks enriches awareness. Collaborative efforts with organizations like BRC Angamaly celebrate events like the International Day of Persons with Disabilities, fostering inclusivity and social consciousness.Awareness Camps, Community camps and other extension activities are organized by the NCC battalion, NSS and Social work Departments creating a need for social obligation.

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on Code of Conduct are organized	All of the above

File Description	Documents
Upload relevant supporting document	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Being a University named after the great philosopher Sree Sankaracharya, Sankara Jayanthi celebrations are being conducted

at the University main campus and also at the Regional centres. Inorder to enrich the celebration various academic programmes including National seminars and workshops are conducted in two different phases. Other important days celebrated includes:

1. World Environment Day

2. Independence day,

3. Republic day

4. Gandhi Jayanthi

5. Constitution day

6. Armed forces flag day

7. Sadbhavana Divas

8. Sanskrit day celebrations

9. Kerala Piravi Hindi day

10. Women's Day

11. Anti Dowry day

12. Childrens day

13. Martyrs Day.

14. World Aids day

15. National Human Rights Day

16. Yoga Day

17. International day of Persons with Disabilities

18. World Suicide Prevention Day

19. International Day against Drug Abuse

20. Hindi day

21. World Arabic Day

File Description	Documents
Upload relevant supporting document	[View File](#)

7.2 - Best Practices

7.2.1 - Describe one best practice successfully implemented by the Institution as per NAAC format provided in the Manual

Title of the Practice :Digitisation of Manuscripts

Objectives of Practice:

1. Documentation : Systematic classification and preparation of catalogs for academic requirements.

2. Research : Preparation of critical edition of manuscripts.

3. Linguistic and cultural studies: This project will help to fill the gaps in the socio-cultural and linguistic domains of the nation.

4. Preservation: Establishing a foothold for the future generation to understand the ancient writings.

The Context: The state of Kerala is considered to be a treasure trove of Palm leaf manuscripts. Most of these are still under private posessions of individuals or families. Some of these invaluable articles are believed to be more than 500 years old and in the current condition these could be wiped out in near future.The digitization initiative led by SSUS represents a commendable effort to preserve Kerala's rich cultural heritage embodied in palm leaf manuscripts.

The Practice: SSUShas launched the digitisation programme of such manuscripts in private possessions. Based on a survey SSUS has identified 8 private houses in various parts of Kerala. After entering into an agreement with the custodians of these manuscripts, SSUS has ventured into this transformation project.

Evidence of Success:The university has almost completed the digitalisation process of manuscripts in Amarambalam Kovilakam in Nilambur. Now the team is working at Nenmara in Palakkad district.

Problems Encountered and Resources Required: Gaining access to private collections of manuscripts,poor condition due to neglect, aging, or improper storage. Fragile palm leaves, fading ink, and physical damage.

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The File Management and Tracking System (FMTS) represents a significant milestone serving as a crucial tool for efficient file management within the organization. Sree Sankaracharya University of Sanskrit has proudly become the first University in Kerala to successfully establish an independent in-house file management and tracking system, marking a significant achievement in technological innovation and efficiency. This software marks a pivotal shift from the traditional manual file flow management system to a streamlined digital counterpart.FMTS prioritizes security, providing a safeguarded environment for the sensitive file flow processes of the University.

This software serves as an alternative solution to DDFS or e-office. Being an in-house developed program, it is easy to implement changes and updates without the need for an Annual Maintenance Contract (AMC), thus avoiding delays. Despite the fundamental workflow, FMTS boasts a diverse array of features that prove beneficial for both users and statutory officers in monitoring their tasks. Since the application was developed by the IT wing of the University itself we could reduce the project cost and maintenance cost considerably.The university is nearing the achievement of paperless system and the speedy disposal of files by implementing FMTS.

7.3.2 - Plan of action for the next academic year

- **Office of International Affairs will be strengthened and efforts will be taken for collaboration with foreign Universities.**

- **University will apply for the Erasmus plus Scholarship Scheme of Central European University,Vienna.**

- **To strengthen the Online learning, two online courses will be launched under SSUS Centre for Online Learning.**

- To implement SAMARTH ERP,an initiative by the Ministry of Education.

- FYUGP preparations will be started and Regulations, Curriculum,Syllabus etc will also be framed so as to begin the FYUGP in the Academic Year 2024-2025.

- Consultancy will be reinforced by conducting more Training Programmes like HSSTP.

- To promote Academic as well as Research collaboration, University will sign new MoUs with Kottakal Arya Vaidya Sala and KDISC.

- To begin more project mode courses.

- Inorder to promote Research among the faculty, Research Achievement Grant will be implemented.