



**SREE SANKARACHARYA UNIVERSITY OF SANSKRIT,
KALADY**

**ANNUAL ACTION TAKEN REPORT OF IQAC
2019-20**



IQAC ANNUAL REPORT 2019-20

The year 2019-20 was vibrant for IQAC since many of the initiatives/activities were carried out during this year. But the outbreak of COVID 19 Pandemic abruptly stopped the normal teaching, learning and assessment process and was shifted to Online teaching methods. The University developed its own Learning Management System (LMS) and the entire teaching –learning process were performed in this platform w.e.f June 2020.

The term of the IQAC members continued this academic year too with inclusion of Dr M B Gopalakrishnan, Registrar , Sri. Sunilkumar S, Finance Officer and Sri Sukhesh K Divakar, Joint Registrar as members. The members included in the committee are as follows:

Dr. Dharmarajan P.K., Vice Chancellor – Chairman

II Senior Administrative Officers

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| 1 Dr. M.B Gopalakrishnan, Registrar | - | Member |
| 2 Dr. K.S. RaviKumar Pro Vice chancellor | - | ” |
| 3 Sri.Sunilkumar.S, Finance Officer | - | ” |
| 4 Sri. Sukhesh K Divakar, Joint Registrar (Administration) | - | ” |

III Teaching Staff

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| 1. Dr. Shanti Nair, Professor in Hindi | - | ” |
| 2. Dr. Valsalan V.A, Professor in Malayalam | - | ” |
| 3. Dr K Muthulelshmi, Professor in Sanskrit Vedanta | - | “ |
| 4. Dr. C.S. Sasikumar, Professor in Sahitya | - | ” |
| 5. Dr. L.Sushama, Professor in Malayalam | - | ” |
| 6. Dr. Lissy Mathew V, Professor in Malayalam | - | ” |
| 7. Dr. Sunil P Elayidom, Professor in Malayalam | - | ” |
| 8. Dr. Babu K Viswanathan, Associate Professor in Hindi | - | ” |
| 9. Dr. Jose Antony, Associate Professor in Social Work | - | ” |
| 10. Dr. Nakulan K.V, Associate Professor in Urdu | - | ” |
| 11. Dr. Susan Thomas, Associate Professor in History | - | ” |
| 12. Dr. Vijayalekshmi K.P. Assistant Professor in Sanskrit Vedanta | - | ” |
| 13. Dr. Chandravadana G., Assistant Professor in Hindi | - | ” |

IV Syndicate Nominees

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| 1. Dr Thomas K Job, Member, Syndicate | - | “ |
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2. Dr Babu Joseph, Member, Syndicate - “

V Nominees

1. Smt. Keerthana P, Reasearch Scholar, Sanskrit Sahitya - ”
2. Adv. K. Thulasi, Panchayath President, Kalady - ”
3. Dr. Tolin (CEO), TolinsTyre Manufactures ”

VI Dr. Saju T.S., Associate Professor in Geography, Director, IQAC - ”

VII Special invitee-Dr. Biveesh U.C. , Research Officer, RUSA – SPD

Key initiatives taken by IQAC were;

INITIATIVE 1:

The IQAC conducted two day awareness programme on Menstrual Hygiene for women students of the University on 17th and 18th September 2019 in association with ATREE, ACRC, Alappuzha. Ms. Reema Anand was the resource person from ATREE. The students were given the general awareness on menstrual hygiene.

INITIATIVE 2:

The IQAC in association with the Student Counseling Cell of the university conducted a group counseling session for the students. The main objective of the programme was to provide a conducive platform for the students to meet face to face and share their concerns and struggles they had faced during and after the calamity that hit the state during August 2018 and 2019. The session also provided unique opportunity for the students to receive multiple perspectives, support, encouragement and mutual feedback in a safe and confidential environment.

INITIATIVE 3:

Appropriate soft skills play an important role in students’ successful career and effective social interactions. Hence the IQAC in association with Student Counseling cell of the University conducted workshop titled ‘Skills for Life and Learning’ designed for the UG/PG/ Research students of the university. Skills for Life was a series of workshops with the aim to equip the participants with a range of essential soft skills such as intrapersonal and interpersonal skills,

communication skills, individual competencies, assertiveness, presentation and public speaking etc. The workshop followed different psychological methods systematically so as to maximize the desired outcome such as self-confidence, increased academic competence, realistic goal setting etc. which not only help them through the academic course but also in their later life. The workshop has got wide acceptance among students and teachers.

INITIATIVE 4:

The IQAC took initiative to participate in the National Institutional Ranking Framework (NIRF), 2019. Dr Susan Thomas, Professor, Department of History was nominated as the Nodal Officer. It was a prestigious moment to the University, when the University took position in the rank band 151-200, the first during its history.

INITIATIVE 5:

The IQAC extended the service to observe the “World Mental Health Day”, 2019 with the goal to raise mental health awareness and end stigma associated with mental disorders. A series of psychological assessment were conducted for students and staff of the University. The title winning competition “happyfolkcampus” was conducted incorporating the Regional campuses too. During the award distribution ceremony, a session on cyber security “charms and challenges of cyber world” was also hosted.

INITIATIVE 6:

Certificate courses in

- a) Copy Editing and Proof reading
- b) Introduction to Gender Studies
- c) Mohiniyattom
- d) Intangible Heritage
- e) Teaching and Learning on women’s live
- f) Kerala tradition of Architecture- Study based on Sanskrit Sources
- g) Natural Disaster Management

INITIATIVE 7:

Two days training programme on Research and Publication Ethics, Plagiarism detecting Softwares, Massive Open Online Course (MOOC) and Learning Management System was conducted by IQAC on 17.02.2020 & 18.02.2020 for the entire regular faculty from various Departments. 119 number of teaching staff participated in the training programme.

INITIATIVE 8:

The administrative staff were given two days training programme on Government e Marketplace (GeM) , Accounting, TA/DA Rules, Admission Rules, GST/Income Tax on 19.02.2020 & 20.02.2020 by IQAC . A total of 96non-teaching staff attended the training programme.

INITIATIVE 9:

The faculty members from various Departments in the University were given preliminary training to conduct online classes during February /March 2020. The service of the IT section of the University was extended for this purpose. The University developed its own software in Learning Management System and promoted the teaching faculty to develop e content in this platform.

INITIATIVE 10:

Feedback collection for the monsoon semester was collected through online method. Students are able to submit feedback from their mobile phones.

INITIATIVE 11:

The Sree Sankaracharya University of Sanskrit, Kalady was the 1st in the state to introduce Outcome Based Teaching Learning and Evaluation (OBTLE) system in PG Programmes with effect from the Academic year 2019-20 onwards . The successful implementation encouraged the IQAC to adopt the same scheme for UG programmes in the University. Strategic plans were drawn for the time bound implementation and after following the procedures , the OBTLE system was introduced for UG Programmes with effect from 2020-21 onwards.

INITIATIVE 12

Considering the outbreak of COVID 19 Pandemic and the abrupt stop of routine classes, the University switched off to online classes step by step. The entire teaching faculty were given 12 days training programme in the University Learning Management System (LMS) equipping each and everyone to conduct teaching, learning and evaluation in this platform developed by the University.

INITIATIVE 13:

Participated in the All India Higher Education Survey (AISHE), 2019.

INITIATIVE 14:

Regulations/Guidelines for conducting Online Teaching in Sree Sankaracharya University of Sanskrit, Kalady, 2020 was framed by IQAC in the face of the Novel Corona Virus Pandemic that kept educational institutions shut and made the usual classroom teaching/ learning impossible. Though not a substitute for classroom - centered pedagogical practices, guidelines to set measures for a continued academic dialogue, involving teaching and assessment, between students and teachers is being brought.

INITIATIVE 15:

From the Academic year 2019 onwards, specific code was given to all Academic Programmes which was offered by the University so that one can identify the programmes by viewing the code at a glance.

INITIATIVE 16:

Took initiative to start the second batch of ASAP training intended to UG students from various Programmes. The second batch classes was inaugurated by the Hon'ble Vice –Chancellor Dr. Dharmarajan P K on 12.02.2020. University provided all the required infrastructure facilities like individual computer system with internet connectivity for each student, Projector etc for the smooth conduct of classes.

INITIATIVE 17:

One of the major achievement of IQAC was the initiative in introducing the Online Viva-Voce facility, conduct of pre submission seminar, Research Advisory committee, Annual Assessments etc, when the COVID 19 pandemic stood as a barrier to conduct the normal procedure in this regard.

INITIATIVE 18:

considering the outbreak of COVID 19 Pandemic, guidelines for the conduct of Seminars/ Workshops/ Guest Lecturers/ Extension Lectures /Sastrasadas in Online mode organized by the Faculty Members/ Academic Departments/ Regional Campuses of the University was framed by IQAC .

INITIATIVE 19:

With the visualization of setting a socially and environmentally sustainable campus, the IQAC took initiative to frame Green Policy through which action plans for environment education, management and conservation can be realized. Through this policy a Sustainable Environment Management Committee (SEMC) will be empowered to address the key areas- Energy Management, Waste Management, Water Management and ensuring Bio Diversity.

INITIATIVE 20:

The draft code of conduct for Students, Teachers and Administrative staff was prepared and the same is pending before the concerned body for approval.

FUTURE PLANS:

1. Building up a more robust system of collaborative learning of online and offline modes
2. Ensuring the two crucial components of online learning – availability of a versatile collaborative software platform and connectivity from both sides – the instructor and the learner
3. Collect data of student’s progression & placement through online tracking system as it is vital information as far as the University is concerned.

4. Develop software to collect data pertaining to NAAC from all Departments/
Centres of Study/ Regional Campuses
5. Extend the facility of ASAP to regional campuses also.
6. To conduct Green Audit in the University.
7. To conduct Gender Audit in the University.
8. Develop a digital format for Alumni registration in the University website.
9. To start new PG Programmes , with the consent of the State Government