

Minutes of the meeting with the IQAC feedback Committee held on 07.02.2017 at 11.00 a.m. in the IQAC Section

Members present:

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| 1. Dr.M. Sreekala Nair, Director IQAC | Sd/- |
| 2. Dr.M.V Natesan, Dept. of Vyakarana | Sd/- |
| 3. Dr. M.T. Narayanan., Dept. of Hisotry, RC, Payyannur | Sd/- |
| 4. Dr. Valsalan V.A., Dept. of Malayalam | Sd/- |
| 5. Sri. Biju V, Dept. of Sociology | Sd/- |
| 6. Dr.R.Bindu, Dept. of English, RC, TVM | Sd/- |
| 7. Sri.James S.J., PS to Regr i/c | Sd/- |

The IQAC Director welcomed the members of the feedback committee. The committee discussed various issues related to feedback collection and its analysis. After a detailed discussion following decisions were taken.

1. The committee recommended to provide individual feedback analysis report to all individual teaching faculty through their email id. The matter may be placed in the next IQAC meeting to be held on 17.02.2017 for its consideration.
2. In order to prepare department analysis report, it was suggested to form a high level committee with senior faculty members. The intension of the such report is to equip the departments with necessary changes and corrective measures based on the feedback and the committee so constituted is meant to gather the observations from the feedback. This recommendation is also to be placed in the IQAC meeting for the formation of the committee and for finalizing its modus operandi.
3. The Committee entrusted the IQAC for the collation and compilation of feedback received and prepare a consolidated report.

The meeting came to an end at 12.30 p.m.

Sd/-
Prof. Sreekala M. Nair
Director, IQAC