<u>**Minutes of the meaning of IQAC Committee held on 29.04.2024**</u>

Venue : IQAC Committee Room
Date & Time : 29.04.2024, 11.30 AM

<u>Members Present</u>

1. Dr. K K Geethkumary, Vice Chancellor   Sd/-
2. Dr. Sunitha Gopalakrishnan, Registrar   Sd/-
3. Dr. Ajithkumar K V, Director, IQAC   Sd/-
4. Dr. Yamuna K, Professor, Dept of Skt Vyakarana   Sd/-
5. Dr. Mini T, Professor, Dept of Skt Sahitya   Sd-
6. Dr. Jose Antony, Professor, Dept of Social Work   Sd/-
7. Dr. P H Ibrahimkutty, Professor, Dept of Hindi   Sd-
8. Dr. Muralikrishnan T R, Professor, Dept of English   Sd-
9. Dr. Faizal NM, Asst. Professor, Dept of Philosophy   Sd/-
10. Sukesh K Divakar, Joint Registrar   Sd/-
11. Srikant S, Finance Officer in charge   Sd/-
12. Adarsh T, PhD Scholar   Sd-
13. Dr. M Sathian, Professor, Dept of Sanskrit Sahitya   Sd-

<u>Members attended through online</u>

1. Dr. Abdul Nazer M C, Asso. Professor, Dept of Malayalam   Sd/-
2. Dr. D Ramanathan, MD Sitaram Ayurveda, Thrissur   Sd/-
3. Dr. Sreevidya N T, Asst. Professor, Dept of Hindi   Sd/-

IQAC Director Dr. Ajithkumar K V welcomed the members to the meeting. The Hon: Vice Chancellor Dr. K K Geethkumari chaired the meeting and offered   introductory remarks. The committee considered the agenda items and after consolidating the suggestions and opinions derived from the discussions the following resolutions were taken.

<u>**Agenda Item 1**</u> : **Review of the minutes of the previous meeting of IQAC.**

The committee reviewed the minutes of the previous meeting of IQAC held on 15.12.2024 and arrived at the following decisions:
(a) Resolved to recommend to institute Scholarships for students of existing   PG Sanskrit   programmes   similar to scholarships offered to students of Sanskrit UG Programmes.
(b) Resolved to recommend to write to the government for sanctioning additional teaching and non-teaching posts as recommended by the NAAC peer team report.
(c) Recommended to give instruction to each and every department to utilize the service and facilities available in the SCOL and to offer online courses.

Agenda Item 2 : **Submission of AQAR 2022-23.**

Recommended to approve the AQAR prepared by the IQAC and also resolved to include implementation of File Management and Tracking System (FMTS) as the Best Practices (Criteria 7.2.1) and the activities related to digitization of manuscripts as Institutional Distinctiveness (Criteria 7.3.1) in AQAR 2022-23.

Agenda Item 3 : **Uploading data for - Kerala Institutional Ranking Framework (KIRF).**

The committee resolved to approve the data compiled by IQAC for KIRF, an initiative of the Department of Higher Education and the Kerala State Higher Education Council.

Agenda Item 4 : **Training programme for Teachers**

Resolved to conduct a training programme for teachers in the month of May-2024 giving special emphasis on developing MOOCs & Online courses, research publication in Scopus and Web of Science listed journals, Peer Perception and also for equipping the academic staff to make use of online digital tools such as Linkedin, Vidwan, Google Scholar etc. for publicizing their research work and articles and thereby popularizing the profile of teachers and of the University.

Agenda Item 5 : NIRF Ranking - Enhancement of score in the criteria Research & Professional Practice and Perception

The Committee resolved to take steps so as to encourage the participation of PG Students and Research Scholars too in publishing their research papers and articles in the journals listed in Scopus and Web of Science, necessary guidance in this regard shall be given by the teachers.The Committee observed that providing a token of appreciation (Best paper/ most cited journal / index) for such Research Scholars and PG students will be an inspiration for them to publish more. Also recommended that necessary steps must be taken for plagiarism checking of PG dissertation.

Agenda Item 6 : Printed Degree Certificates

The student representative pointed out that the University is still following the method of issuing Degree certificates in handwritten formats and requested to review the practice and introduce printed certificates. The Committee viewed the issue with due importance and recommended introducing computer printed certificates in this academic year itself.

The meeting came to an end at 1.00 PM

Sd/-
Dr.Geetha Kumary K K
Vice Chancellor