

Minutes of the meeting of IQAC held on 10.06.2024

Venue : IQAC Committee Room

Date & Time: 10.06.2024, 10.30 AM

Members Present :

1. Dr. Ajith Kumar K V, Director IQAC : Sd/-
2. Dr. Murali Krishnan T R, Professor, Department of English : Sd/-
3. Sri.Abhijith K, Member, Block Panchayath, Kanjoor, : Sd/-
4. Dr. P.H Ibrahimkutty, Professor, Department of Hindi : Sd/-
5. Dr. Sreevidhya N T, Asst Professor, Department of Hindi : Sd/-
6. Dr. Yamuna K, Prof. & HoD, Dept. of Sanskrit Vyakarana : Sd/-
7. Dr. Faizal N M, Asst Professor, Department of Philosophy : Sd/-
8. Sri. Sukhesh K Divakar, Joint Registrar (Admn) : Sd/-
9. Sri.Adarsh T, Research Scholar, Dept. of Geography : Sd/-

Members attended through online

1. Dr. K.K Geethakumary, Vice Chancellor
2. Dr. Sunitha Gopalakrishnan, Registrar
3. Dr. Sivadasan P, Member, Syndicate
4. Dr. Tomy Joseph, Member Syndicate
5. Dr. Bichu X Malayil, Member Syndicate
6. Dr. T Mini, Professor, Department of Sanskrit Sahitya
7. Dr. D Ramanathan, MD Sitaram Ayurveda, Thrissur
8. Dr. Sathian M, Associate Professor & HoD, i/c of Ayurveda
9. Dr. Abdul Nazar M C, Asso. Professor, Dept of Malayalam
10. Dr. Geethadevi R, Asst Professor, Department of Malayalam
11. Dr. Jose Antony, Prof. & HoD, Department of Social Work
12. Dr. Kamalakumari R, CD RC Thiruvananthapuram

Dr. Ajith Kumar K V, Director IQAC chaired the meeting and welcomed the members present in the meeting. The main agenda for discussion was the conduct of an orientation programme on FYUGP to the students, staff and teachers. Most of the members participated in the discussion opined that orientation programme should be conducted at RCs as well as MC Kalady as the mere webcasting of programme at MC Kalady is not effective for the students at RCs. The Member of Syndicate Dr. Sivadasan P and Dr. Tomy Joseph and Dr. Bichu X Malayil detailed the importance of Industry-Academia collaborations and suggested to draw up projects to strengthen the same. Dr. D Ramanathan, MD Sitaram Ayurveda, Thrissur urged to explore the possibility of utilizing modern ICT facilities such as AI, Data Analytics etc., for innovative research in the field of Ayurveda and Sanskrit. Sri. Abhijith K V and Sri. Adarsh raised several issues related to the student community and urged to improve quality in all respects. All other members also participated in the discussion and expressed their views on the agenda subjects.

After detailed discussion and deliberation and consolidating the suggestions and opinions the following resolutions were taken:

Agenda 1: FYUGP Orientation

Resolved to conduct FYUGP orientation programme to students and parents at RCs as well as at MC Kalady immediately after the completion of admission process of FYUGP. Also decided to authorize the IQAC Director, to formulate and finalize the structure, content, resource persons etc., of orientation in consultation with the FYUGP Directorate and FYUGP Admission committee Convenor.

Agenda 2: Administrative Staff Training

Resolved to conduct a usual training programme for administrative staff in the cadre of Assistants and above, giving special emphasis to administrative procedure and implementation of FYUGP.

Agenda 3: Training for Teaching Faculty

Resolved to organize a workshop/training programme for teachers regarding the procedure to be followed further for effective implementation of FYUGP. Also resolved to include the topics as decided in the IQAC meeting held on 29.04.2024 vide Agenda Item No.4 for the training programme for teachers.

Agenda 4: FYUGP Orientation for PG students and Research Scholars

Resolved to suggest FYUGP committee of all Departments to provide orientation to PG students and Research Scholars about the FYUGP and thereby equip them to help the newly admitted UG students to get acquainted with FYUGP.

Agenda 5: PG Orientation

Resolved to conduct an orientation programme to the newly admitted PG students similar to that of the induction programmes conducted in the previous years.

Agenda 6: Workshop on Research & Publication Ethics

Resolved to request R&D Cell to expedite the process to conduct the workshop on Publication ethics for the 2023 admission Ph.D students.

Agenda 7: Soft skill training for students & Research Scholars

Resolved to direct CGCC, K-Disc Committee and University Employment Guidance Bureau to organize seminars/workshops/training programmes to improve the soft skill of the University students and research scholars. It also resolved to entrust the IQAC members Dr. Jose Antony and Sri Adarsh T to coordinate the activities in this regard.

Agenda 8: Approval of Feedback Forms

Resolved to recommend to approve the feedback forms and feedback analysis method.

Agenda 9: Tracking facility in FMTS/Website

Resolved to explore the feasibility of implementing the facility of issuing acknowledgement for receipt for applications, suggestions, complaints etc. submitted by students, staff and general public and also to track its status in online mode through University websites/FMTS.

Vice Chancellor