

A meeting of LAC is scheduled to be held on 30/1/2015 at 10:30 am at the library.

1. Dr. Lancelot T S
2. Dr. K. V. Suresh
3. B.P. Johnson
4. M. I. Joseph
5. Dr. A. Vijayarajan

*[Handwritten signatures and dates]*  
 30-1-2014

Agenda.

1. Report of the Librarian
2. Utilization of excess fund for the purchase of books allotted to department
3. Utilization of 50 lakhs for the modernization of library
4. RFID installation to the library
4. Fixation of rate of discount for the purchase of Urdu books
5. Discussion and evaluation of the progress of library during 2014-15
6. Request submitted by Dr P Syamala Devi, Dean, Faculty of Indian Meta Physics, Kalady
7. Internal Partition and the proposal for the required equipment for the vertical extension of the library

Recommendations

1. The committee resolved to sanction an additional amount Rs 2 lakhs to the Urdu department at the Regional Centre Koyilandy in addition to the amount of 1.5 lakhs sanctioned by the library committee on 11.08.2014. The book have to be purchased observing the rules and regulations of book purchase of the university and upon a discount rate of 25%.
2. The Teacher in charge (Dr Babu Rajan.P.P) of Regional Centre, Tirur requested that their PG department urgently needed books according to diversified, revised and updated syllabus and an amount of Rs 3 lakhs is demanded for the purchase of these books. The committee discussed the matter and resolved to sanction an amount Rs 2 lakhs to the Regional Centre, Tirur for the purchase of English books according to the existing book purchase rules and discount rate.
3. The committee discussed the proposal submitted by the Deputy Librarian for the implementation of RFID as a part of the modernization of the library and requested the proposed amount from the 50 Lakhs sanctioned previously for the modernization of the library. The committee discussed the proposal and recommended the proposal for implementing the RFID System to the library. LAC authorized the Deputy Librarian for the follow up action and to constitute a committee for implementing RFID.

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**Dr. DHARMARAJAN P.K.**  
 Vice-Chancellor  
 Sree Sankaracharya University of  
 Kalady, Ernakulam, Kerala-683574



4. LAC decided to speed up the process of uploading Ph. D theses and M. Phil dissertations to INFLIBNET Shodhganga from the ETD Lab of our library by spending the UGC sanctioned 9 lakhs. LAC engaged Deputy Librarian for constituting an expert committee for this.
5. The request of Dr. P Syamaladevi, Faculty of Indian metaphysics for the purchase of the seminar volume titled "Awareness of Environment in Sanskrit Literature for Vedic to Modern Period" in the University Library and Regional centers is not considered because it is not in accordance with the library purchase rules.
6. The committee resolved to purchase books authored by Dr. N.P Unni (Former Vice Chancellor) for the University library observing to the exiting library purchase rules.
7. Most of the departments demanded for increasing the number of copies of text books in the library. The committee discussed the matter in detail and recommended to purchase a maximum of 10 copies of text books for Sanskrit department and 5 copies for other departments.
8. After going through the list of purchased books from the allotted amount for different departments it is found that there is unspent amount for different departments and the committee discussed about the utilization of excess amount. Hence it is decided to circulate a notice to the departments to place fresh requests for the left over amount. The fresh list of books should reach the library at the earliest that is before 15th Feb 2015 then it is possible to utilize the amount in this year itself.

The committee also decided to make available the list of books from the established suppliers who have quoted with the university to supply reference & general books required for the departments as early as possible.

9. The committee discussed the representation submitted by K.K Mahamood (Syndicate Member) through Registrar for the supply of news paper (One Malayalam and English) at the Faculty Guest house and the committee came to the conclusion that the supply of news paper or giving sanction for the same do not come under the preview of the LAC.
10. The committee also resolved to make rack arrangement according to the possible sub divisions in social science subjects without disturbing the DDC Classification rules but considering the convenience of the users.
11. The committee discussed and approved the proposal for the internal partition and the equipments acquired for the vertical extension of the library submitted by the engineering section.

The meeting came to an end at 1.45 pm

Sd/  
Dr. Lancelet .T.S  
Chairperson



*[Handwritten Signature]*  
**Dr. DHARMARAJAN P.K.**  
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