

2017-28

From

The Registrar

To

Prof. Dr. Jaspal S Sandhu  
Secretary, UGC  
New Delhi -110002

Sir,

Sub: Publication of approved list of journals. Inability to register in the website of UGC and upload the journals reg-

Ref: (1) Letter No. F.1-1/2016(Secy) dtd. 8/8/2016  
(2) DoNo. F1-1/2016 (Secy) dtd 30.01.2017  
(3) Letter Do No. F.1-2/2016 (PS/III Amendment) dtd 11.4.2017

As per the letter referred to (1) above, it was instructed to identify subject wise journals through subject expert committees and forward the recommended journals in the attached format for the scrutiny and approval of the UGC. We have constituted a University level expert committee there on to verify the list of journals furnished by the Departments accordingly. But later on as per letter 3<sup>rd</sup> above we were informed that the UGC has approved 38,653 journals that are indexed in web of science scopus and Indian Citation index. Moreover, it was suggested that the University can recommended inclusion of additional peer reviewed journals that are not listed in the existing UGC list of approved journals and such recommendations be uploaded in the UGC Website.

In the latest communication it was gain directed to supply the soft copy of the following materials

- Copy of notification issued by the University
- Names, designation, Department, Email address and mobile nos. of the Academic expert committee
- ISSN No. of the journals recommended by the committee of the University

Under the above circumstance the <sup>hard</sup> copies of the above details along with the ISSN No. of journals (currently available from a few departments) to be included in the approved list of journals are attached herewith. Meanwhile I am to request to you to open the website for registering in [www.ugc/journallist/newuser.asp](http://www.ugc/journallist/newuser.asp). Since we could not do that despite out many trails. Please inform us if we need to take any other steps in this regard.

Yours faithfully

DRUC  
20/7/17



*J. Prasad*  
Dr. DHARMARAJAN P.K.  
Vice-Chancellor  
Sree Sankaracharya University of Sanskrit  
Kalady, Ernakulam, Kerala-683 574

*J. Prasad*  
Registrar

# SREE SANKARACHARYA UNIVERSITY OF SANSKRIT, KALADY

## Abstract

SSUS -IQAC-Granting of Statutory status to IQAC - Syndicate decision implementation – Orders issued

## IQAC SECTION

No. IQAC/9674/SSUS/2017

dated.07.08.2017

- Read: 1. Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC) held on 17.02.2017  
2. Extract of the minutes of the main agenda –item no.57 of the 06/17(162<sup>nd</sup>) meeting of the Syndicate held on 12.07.2017

## ORDER

Vide paper read as 2<sup>nd</sup> above, the Syndicate in its 162<sup>nd</sup> meeting held on 12.07.2017 has resolved the following.

“The Syndicate considered the recommendations of the Standing Committee on Accounts, Audit & Legal held on 02.06.2017 and resolved to amend the Statutes of the University so as to incorporate the IQAC in the Statute with powers and responsibilities of the cell.”

After considering the above, sanction has been accorded by the Prof Vice Chancellor, i/c of Vice Chancellor to implement the above mentioned decision of the Syndicate in this University.

Orders are issued accordingly.

Sd/-  
P.D. Pradeep Babu  
Deputy Registrar i/c  
For Registrar

To:

PS to VC/PVC/Regr/FO/JR/DR  
Director IQAC/Director, PI&D/SF/FC

Forwarded/By Order



*[Handwritten Signature]*  
Dr. DHARMARAJAN P.K.  
Vice-Chancellor  
Sree Sankaracharya University of Sanskrit  
Kalady, Ernakulam, Kerala-683 574

Section Officer

**SREE SANKARACHARYA UNIVERSITY OF SANSKRIT, KALADY**

No. IQAC/10585/SSUS/2016

Dated.18/9/2017

**CIRCULAR (URGENT)**

**Sub: Chancellor's Award and Emerging Young University Award 2016-17 - reg**

**Ref: Email message received from Raj Bhavan Kerala dtd. 24.08.2017**

SSUS is also participating in the above referred Awards. Under the above circumstance Pro Vice Chancellor i/c of Vice Chancellor has ordered to collect the required details for the consideration of the above with immediate effect. Hence, you are hereby requested to furnish all the details in the attached format on or before September 25<sup>th</sup>, 2017 without fail to the undersigned and also to forward the soft copy of the same to the **email id – 'ssusiqac@gmail.com'**

Kindly consider the matter as very urgent.

Encl. Evaluation Proforma

**Sd/-  
Registrar**

To

All HoD's/CD's /Sections Concerned

Copy to

PS to VC/PVC/Registrar/FO  
JR/DR/SF/FC

**Approved for Issue**



**Dr. DHARMARAJAN P.K.**  
**Vice-Chancellor**  
**Sree Sankaracharya University of Sanskrit**  
**Kalady, Ernakulam, Kerala-683 574**

**Section Officer**

**MINUTES OF THE MEETING OF WEBSITE UPDATION MONITORING  
COMMITTEE AND ICT HELD IN THE IQAC SECTION ON 28/06/2018 AT  
11:30 AM**

**Members Present:**


- |   |      |
|---|------|
| 1. Dr. Saju T.S, Director IQAC                      | Sd/- |
| 2. Dr. K.M. Sangamesan, Professor, Dept. of Sahitya | Sd/- |
| 3. Dr. Muhammed Sageer T.K., IT i/c                 | Sd/- |
| 4. Sri. Rahul Prameswaran, System Administrator     | Sd/- |
| 5. Sri. Sunil M . Senior Programmer                 | Sd/- |
| 6. Ms. Swathi P.M., PRO                             | Sd/- |

The meeting began at 11.30 a.m. the IQAC Director welcomed the members and suggested the IT programmers to present the draft web page for the collection of departmental data for each academic year. The data includes information of Annual Report, AQAR, Chancellor's Award, NIRF and AISHE. It was decided to present the above in the meeting of all Heads of the Department convened on 2/7/2018. Further it was recommend the following.

1. To inform the Heads of the Department regarding the appointment of Project Assistants for the data collection process for IQAC, mentioning a nominal remuneration. The students should be given priority for the appointment. The students applying for the part of project assistants should be Post Graduates or above.
2. The interested students should inform the IQAC coordinator. The data collection process needs to be completed by July 30<sup>th</sup> 2018.
3. The students will be given laptops /computer facilities for data collection process and will be provided with a certificate.
4. To send a circular to all Heads of the Department/Campus Directors intimating that University has decided to provide official mail id (@ssus.ac.in) to all Statutory Officers, Heads of the Department, Campus Directors, Middle level officers, and Section officers, with the intention to make all official communication only through this mail id in future. This is a part of the project *Paper free Campus*.

The meeting came to an end at 12.30 p.m.



  
**Dr. DHARMARAJAN P.Iyer**  
Vice-Chancellor  
Sree Sankaracharya University of Sanskrit  
Kalady, Ernakulam, Kerala - 683 571

Sd/-  
**Dr. Saju T.S.**  
Convener

**SREE SANKARACHARYA UNIVERSITY OF SANSKRIT, KALADY**

No. NAAC/5101/SSUS/2018

dated:22.06.2018

**CIRCULAR**

**Sub: NAAC- One day Orientation Programme on 30<sup>th</sup> June 2018**

The NAAC Cell is organizing a one day orientation Programme on **'Revised Accreditation Framework'** on 30<sup>th</sup> June 2018 at Utility Centre. Statutory officers, Heads of the Department, NAAC Advisory Committee, NAAC Coordination Committee, Department Coordinators, NAAC Coordinators from Regional Centres, Campus Directors, Middle level officers and Section officers are invited to participate in the orientation programme on 30/06/2018 in the morning session and NAAC Advisory Committee, NAAC Coordination Committee, Department Coordinators, NAAC Coordinators from Regional Centres are requested to attend the class arranged in the afternoon session.


Sd/-  
**Dr. T.P. Raveendran**  
Registrar

To

All HoDs/CDs/FO/JR/DR/AR/SOs/Department coordinators/NAAC coordination committee members/NAAC Advisory Committee members/Section Officers/PS to VC, PVC, Repr./PRO/SOs

**Approved for Issue**



  
**Dr. DHARMARAJAN P.K.**  
Vice-Chancellor  
Sree Sankaracharya University of Sanskrit  
Kalady, Ernakulam, Kerala-683 574

**Section officer**

**SREE SANKARACHARYA UNIVERSITY OF SANSKRIT, KALADY**

**(Abstract)**

IQAC – committee for preparing guidelines for conducting seminars – constituted – order issued

**Internal Quality Assurance Cell (IQAC)**

No. IQAC/12540/SSUS/2014

dated 28.09.2017

Read: 1. Minutes of the IQAC Committee held on 19.06.2017

2. Letter dated 31.07.17 from Director, IQAC

**Order**

Considering the papers read as (1) and (2) above the Vice Chancellor has accorded sanction to constitute a committee with following to prepare Guidelines for conducting seminars

1. Prof. G Gandadharan Nair, Syndicate member, Dean, Faculty of Sanskrit Vyakarana

**Chairman**

2. Dr. M Manimohanam, Professor & HoD, Department of Vyakarana
3. Dr. N.J Francis, Professor & HoD, Department of History
4. Dr. Nisha Venugopal, Professor & HoD, Department of English
5. Dr. Jose Antony, Associate Professor & HoD, Department of Social Work
6. Prof. Sreekala M Nair, Director, IQAC

Orders issued accordingly

Sd/-

**George M J**

**Joint Registrar (Academic, Exam)**

**For Registrar**

**Copy to**

PS to VC, PVC, Registrar, Finance Officer  
JR/DR/SF/FC



**Dr. DHANMARAJAN P.K.**  
Vice-Chancellor  
Sree Sankaracharya University of Sanskrit  
Kalady, Ernakulam, Kerala-683 574

Forwarded/ By Order

Section Officer