

SREE SANKARACHARYA UNIVERSITY OF SANSKRIT, KALADY

Annual Report of the Examination Branch

2017-18

The Annual report of the examination branch for the year 2017-18 of Sree Sankaracharya University of Sanskrit, Kalady.

Dr Dharmarajan P.K continued as the Pro Vice Chancellor of the University during 2017-18 until Prof (Dr) K.S. Ravikumar took charge as Pro Vice Chancellor w.e.f 29.01.2018. The conduct of University Examinations & related administrative procedures ,declaration of results and issuance of certificates were performed under the leadership of Prof (Dr) K.S. Ravikumar on time. The University conducted the examination process and student support through online mode and a dedicated IT team was deputed for the above said purpose.

I. Preparation of Exam Schedule

The examination schedules for the year 2017-18 was prepared and notified on 16.09.2017 &28.03.2018 respectively.

II. Constitution of Board of Examiners

Appointment of Question Paper Setters and Examiners from within the department relating to all Examinations, including Entrance Examination, conducted by the University was made by the Head of the Departments in the subject concerned. A scrutiny Board constituted by the Head of the Department scrutinizes the question papers. Every panel submitted by the Head of the Department concerned to the Pro-Vice-Chancellor consisted of sufficient number of paper setters or examiners for setting question paper for BFA as required.

III. Question paper setting and printing

As soon as the examination schedules are notified, three sets of question papers along with the answer keys in sealed covers are submitted to the



Pro-Vice-Chancellor by the Heads of the Departments. Appointment of Question paper setters for BFA was made by the Pro-Vice-Chancellor from the respective panels submitted from the Departments and accordingly 3 sets of question papers are submitted to the office of the Pro-Vice-Chancellor well in advance.

The question papers for the examinations are selected by the Pro-Vice-Chancellor randomly from among the three sets of question papers submitted. The examination 'A' section makes arrangement for printing and packing of question papers confidentially under the supervision of the Pro-Vice-Chancellor. Answer sheets with serial numbers are also sent to the departments and regional centres, well in advance before the commencement of examination.

IV Course registration and Exam registration

As soon as the admission process are over students are requested to login through the student portal, by entering id and password and do their course registration within one month. Those students who have done the course registration can only register for the end semester examinations.

The schedule for the end semester examinations are given 2-3 months before the commencement of examinations. Registration for examinations are done through online and hall tickets are generated to eligible candidates. The time table for examinations are published one month before the commencement of examination and all the above mentioned details are timely uploaded in the website of the University.

V Condonation of shortage of attendance

Attendance reports are uploaded before 5th of each month by the respective departments.



Those students who have shortage of attendance can apply for condonation of shortage of attendance, in the prescribed format before 15 days from the commencement of examinations.

Percentage of attendance compulsory for writing the examination:

PG : 80%

UG : 75%

MPEd : 90%

Condonable limit:

PG : $60 \geq 80\%$ of total working days

UG : $55 \geq 75\%$ of total working days

MPEd : $70 \geq 90\%$ of total working days

VI Internal Assessment

Internal Assessment, including seminars, test papers and assignments are done in a time bound manner, and the marks/ grades are published in the notice board in the departments. After all the redressal of grievances, the grades are forwarded to the office of the Pro-Vice-Chancellor.

VII Feedback

The students are directed to submit the feedback on courses offered, teachers and non teaching staff prior to the downloading of hall ticket. Only those students who have submitted the feedback will be able to download the hall ticket of end semester examination.

VIII Practical examinations

The practical examinations are conducted before the theory examinations, according to the time table set by the respective departments.



IX Examination.

The HOD/Director is the Chief Superintendent at each Dept./Centre during the conduct of University examination. The Additional Chief Superintendents are appointed and deputed to each Centre / Department from other Regional Centres / Departments , Main Center- Kalady by the Pro-Vice-Chancellor. After all the examinations are over, University collections the answer scripts and hand over to the concerned examination sections for the conduct of centralized valuation camp.

X Evaluation

Centralised valuation scheme is adopted by the university for speedy evaluation and publication of result. For U.G. programmes, single valuation is done and revaluation facility is given to students. For PG programmes, double valuation is done. The concerned Head of the Department or the senior most faculty suggested by the Head of the Department is the chairman of the valuation for each subject. Internal and External evaluators are selected by the Pro-Vice-Chancellor from the panel of experts submitted by the Head of the Department.

XI Publication of result

Results of UG and PG Programmes are published through online mode, subject to ratification by the Syndicate and Academic Council. No moderation is given for any of the UG, PG , Diploma programmes except BFA. After the publication of results mark lists are issued at the earliest and provisional certificates are distributed on request in the prescribed format. After the publication of results, UG students can apply for revaluation within one month. Results of revaluation are also published within the stipulated time period prescribed in the UG regulations.



XII Grace Marks

Grace marks / grades are awarded to those students who perform exceptionally well and secure 1st and 2nd places in the University youth festival and sports competitions. Separate guidelines are timely issued regarding the award of grades / points to NCC, NSS, Arts and Sports.

XIII. Details regarding the applications received for UG revaluation leading to change in Grades

Year	Number of students appeared for UG examination	Number of students applies for revaluation	Number of students who got the benefit of revaluation
2018	2949	265	179

A brief description regarding the conduct of examination, declaration of result, Pass details, Ph D Awarded are given below:

Programme	Last date of Final semester end Examination	Result declared on	Number of students appeared	Number of students passed	Pass percentage
MA/M.Sc/M.Ped/MFA/MSW					
Sanskrit Sahitya	02.05.2018	07.07.2018	80	78	97.5
Sanskrit Vedanta	02.05.2018	07.07.2018	37	35	94.5
Sanskrit Vyakarana	02.05.2018	07.07.2018	12	12	100
Sanskrit Nyaya	02.05.2018	07.07.2018	15	13	86.6
Sanskrit General	02.05.2018	07.07.2018	20	20	100
Malayalam	02.05.2018	07.07.2018	137	136	99.2
Hindi	02.05.2018	07.07.2018	105	102	97.1



History	02.05.2018	07.07.2018	61	58	95
Philosophy	02.05.2018	07.07.2018	12	11	91.6
Theatre	02.05.2018	07.07.2018	9	8	88.8
Urdu	02.05.2018	07.07.2018	10	10	100
Comparative Literature	02.05.2018	07.07.2018	12	12	100
English	02.05.2018	07.07.2018	60	60	100
Dance- Bharathanatyam	02.05.2018	07.07.2018	14	12	85.7
Dance - Mohiniyattam	02.05.2018	07.07.2018	10	10	100
Music	02.05.2018	07.07.2018	7	7	100
Arabic	02.05.2018	07.07.2018	4	4	100
Sociology	02.05.2018	07.07.2018	9	8	88.8
MSc Psychology	02.05.2018	07.07.2018	10	10	100
MSc Geography	02.05.2018	07.07.2018	13	13	100
M P Ed	02.05.2018	07.07.2018	23	23	100
MFA	26.04.2018	30.06.2018	7	7	100
MSW	09.07.2018	04.08.2018	117	115	98.2
MPhil					
Sanskrit Vyakarana	30.01.2018	17.02.2018	6	6	100
Sanskrit Nyaya	30.01.2018	17.02.2018	6	5	83.3
Sanskrit Vedanta	30.01.2018	17.02.2018	7	6	85.7
Sanskrit Sahitya	30.01.2018	17.02.2018	10	10	100
Sanskrit General	30.01.2018	17.02.2018	5	5	100
Malayalam	30.01.2018	17.02.2018	10	10	100
Hindi	30.01.2018	17.02.2018	9	9	100
English	30.01.2018	17.02.2018	10	10	100
Translation Studies	30.01.2018	17.02.2018	3	2	66.6
Comparative Literature	30.01.2018	17.02.2018	3	3	100



Manuscriptology	30.01.2018	17.02.2018	4	4	100
History	30.01.2018	17.02.2018	5	5	100
Philosophy	30.01.2018	17.02.2018	10	10	100
Psychology	30.01.2018	17.02.2018	4	4	100
Sociology	30.01.2018	17.02.2018	3	3	100
Geography	30.01.2018	17.02.2018	3	3	100
Urdu	30.01.2018	17.02.2018	2	2	100
Music	30.01.2018	17.02.2018	2	2	100
Gender Studies	30.01.2018	17.02.2018	3	3	100
PG Diploma in Translation and Office Proceedings in Hindi	09.05.2018	20.07.2018	24	23	95.8
Diploma in Ayurveda Panchakarma and International Spa Therapy	24.04.2018	10.07.2018	15	14	93.3
BA					
Sanskrit Sahithya	05.05.2018	31.07.2018	153	19	12.4
Sanskrit Vedanta	05.05.2018	31.07.2018	110	25	22.7
Sanskrit Vyakarana	05.05.2018	31.07.2018	77	13	16.8
Sanskrit Nyaya	05.05.2018	31.07.2018	42	3	7.1
Sanskrit General	05.05.2018	31.07.2018	68	10	14.7
Music	05.05.2018	31.07.2018	15	5	33.3
Dance- Bharathanatyam	05.05.2018	31.07.2018	25	14	56.0
Dance - Mohiniyattom	05.05.2018	31.07.2018	15	10	66.6
BFA	28.04.2018	04.08.2018	27	18	66.6

Ph D Awarded during the year 2017-18 : 45

(From 01.07.2017 to 30.06.2018)



[Signature]
Pro-Vice Chancellor