

SREE SANKARACHARUA UNIVERSITY OF SANSKRIT, KALADY

Annual Report of the Examination Branch

2019-20

The conduct of University Examinations for the year 2019-20 and its related administrative procedures, declaration of results and issuance of certificates were performed under the leadership of Dr K S Ravi Kumar, Pro Vice Chancellor of the University. Currently these exam related works are done under the four sections in Examination branch- viz Examination A,B,C and D sections. The highlight of examination Branch for the year 2019-20 is that the University introduced Outcome Based Teaching Learning Evaluation (OBTLE) for PG programmes from this academic year onwards and the evaluation softwares were designed accordingly. The University in tune with the examination calendar scheduled the conduct of examinations during April 2020. But the outbreak of Covid 19 pandemic forced the University to postpone the entire scheduled examinations.

The staff in Examination Branch had a very tough time while rescheduling the end semester examinations, observing the protocol of COVID 19 Pandemic that hit the world badly. Soon after the end of fourth lockdown period announced by the Government of India, the University scheduled the end semester examinations of UG and PG programmes during June 2020. As the jurisdiction of the University extends all over Kerala, the students who were pursuing studies in any of the campus (Main Campus, Kalady and 8 Regional Centres) were provided option to choose their own examination centres irrespective of their campus of study. This benefitted 100% of the students to appear for the examination in the campus nearest to their locality, observing the COVID 19 protocol and no COVID cases were reported.

The Examination branch carried out the following functions during the Academic year 2019-20

I Preparation of Exam Schedule

As per the academic calendar 2019-20, the UG and PG examination schedules for the odd semester was prepared and notified on 17.09.2019 and renotified on 11.10.2019. The PG and UG examinations commenced from 25.10.2019 & 29.10.2019 respectively. The even semester examination schedules were notified on 07.03.2020. But the outbreak of Covid 19 Pandemic compelled the University to renotify the final semester UG examinations on 28.05.2020 which commenced from 09.06.2020 and




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final semester PG examinations were notified on 02.06.2020 and commenced from 17.06.2020.

II Question paper setting and printing

As soon as the examination schedules are notified, three sets of question papers along with the answer keys in sealed covers are submitted to the Pro-Vice-Chancellor by the Heads of the Departments. Appointment of Question paper setters for BFA was made by the Pro-Vice-Chancellor from the respective panels submitted from the Departments and accordingly 3 sets of question papers were submitted to the office of the Pro-Vice-Chancellor well in advance.

The question papers for the examinations are selected by the Pro-Vice-Chancellor randomly from among the three sets of question papers submitted. The examination 'A' section makes arrangement for printing and packing of question papers confidentially under the supervision of the Pro-Vice-Chancellor. Answer sheets with serial numbers are also sent to the departments and regional centres, well in advance before the commencement of examination.

III Course registration and Exam registration

Admission to all PG courses are through entrance examination. As soon as the admissions are over students can login through the student portal, by entering id and password. Students should do the course registration within one month after the admission procedures are over. Those who have done the course registration can only register for the end semester examinations.

The examination schedule for online registration of the end semester examination are given 2-3 months before the commencement of examinations. Registration for examination are through online mode and hall tickets are generated to eligible candidates, a week prior to the commencement of examination. The time table for examinations are published one month before the commencement of examination and all the above mentioned details are timely uploaded in the website of the University.

IV Condonation of shortage of attendance

Attendance reports are uploaded before 5th of each month by the respective departments.




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Those students who have shortage of attendance can apply for condonation of shortage of attendance, in the prescribed format before 15 days from the commencement of examinations.

80% attendance is compulsory for writing the PG examinations. Those who obtain 60 \geq 80% of the total working days can condone their shortage of attendance with concrete evidence. For BA courses 75% attendance is compulsory. Those who obtain 55 \geq 75% of total working days can condone their shortage of attendance. For M.PEd 90% attendance is compulsory. And those who are within the limit of 70 \geq 90% can condone.

V Internal Assessment

Internal Assessment, including seminars, test papers and assignments are done in a time bound manner, and the marks/ grades are published in the notice board of the respective departments. After all the grievances are redressed, the grades are forwarded to the office of the Pro-Vice-Chancellor.

VI Issuance of Hall Ticket and Collection of feedback

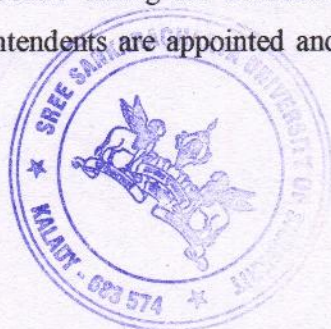
The students are permitted to download the hall tickets by log in through student portal using their unique id and pass word, from two weeks prior to the examination. Only those students who have furnished feedback for the ongoing semester can download the hall tickets from the University website.

VII Practical examinations

Usually the practical examinations are conducted before the theory examinations, according to the time table set by the respective departments. But the spread of Covid 19 pandemic restricted the University to conduct the end semester practical examinations under the supervision of the external examiners to be appointed by the Pro-Vice-Chancellor from the panel given by the concerned Heads of the Departments. Instead and in tune with the State Government direction, the internal practical grades awarded for UG/PG students were considered for their external practical grade.

VIII Examination.

The respective HODs/Campus Directors are the Chief Superintendent at each Dept./Centre during the conduct of University examination and Additional Chief Superintendents are appointed and deputed to each Centre / Department from other




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Regional Centers / Departments , Main Center- Kalady by the Pro-Vice-Chancellor. After all the examinations are over, University will collect the answer scripts and hand over to the concerned examination sections for the conduct of centralized valuation camp. During October 2019 & June 2020, the conduct of odd semester & even semester examination 19 faculty were appointed as Additional Chief Superintendents. The examinations were conducted observing the Covid protocol. All the examinations halls were disinfected prior to the students entry. The students were permitted to enter the examination halls after thermal screening and applying hand sanitizer. The invigilators and support staff were also provided gloves, face masks and sanitizers. The students with temperature variations and those from the containment zone were seated separately. Answer scripts of these students were specially packed.

IX Evaluation

On receipt of the answer scripts from all Departments/ Regional campuses false numbers were stamped on the answer scripts to maintain secrecy. The staff dealing with the answer scripts for evaluation took all the precautionary measures while unpacking and stamping false numbers on the answer scripts. For U.G. programmes, single valuation is done and revaluation facility is given to students. For PG programmes, double valuation is done. The concerned Head of the Department or the senior most faculty suggested by the Head of the Department is the chairman of the valuation for each subject. During the centralized valuation camp held during November 2019, the following Section Officers of the respective examination section were the Camp Officers.

Programmes	Odd Semester Valuation camp- Name of the Camp Officer
MA, MSc, M PEd	Smt Anitha T David, Section Officer, Examination 'B' section
MSW, MPhil, MFA, Diploma & PG Diploma	Smt Ragi Varghese, Section Officer, Examination 'D' section
BA, BFA	Sri Jyothish P M, Section Officer, Examination 'C' Section

Considering the present pandemic situation, the 183rd syndicate held on 26.05.2020 resolved to perform home valuation with double valuation for end




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semester PG programmes with the Internal evaluators selected by the Pro-Vice-Chancellor from the panel of examiners submitted by the Head of the Department. Hence the conduct of centralized valuation camp was dispensed with. The Staff working in Examination branch faced so many challenges during the various stages prior to the result publication, since their aim was to publish the result within the shortest time even during the pandemic situation.

X Publication of result

Results of UG and PG Programmes are published, subject to ratification by the Syndicate and Academic Council. No moderation is given for any of the UG, PG, Diploma programmes except BFA. After the publication of results mark lists and provisional certificates are distributed at the earliest. After the publication of results, UG students can apply for revaluation within one month. Revaluation results are also published within the stipulated time period prescribed in the UG regulations. The students of PG and UG were provided the facility to view their grades secured from the website of the University using their personal id issued.

XI. Grace Marks

Grace marks / grades are awarded to those students who perform exceptionally well and secure 1st and 2nd places in the University youth festival and sports competitions. Separate guidelines are timely issued regarding the award of grades / points to NCC, NSS, Arts and Sports.

XII. Details regarding the applications received for UG revaluation leading to change in Grades

Year	Number of students appeared for UG examination	Number of students applied for revaluation	Number of students who got the benefit of revaluation
2020	387	45	30

XIII. Zero Semester

Students are entitled to Zero semester on grounds of ill health or other unavoidable contingencies for attending the end semester examination. The decision in this regard will be taken by the Vice Chancellor on the basis of the recommendation of



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the committee constituted for this purpose. During 2019-20, only one student was provided this facility to continue the higher studies without any break in between.

The Examination related works such as mark entry, result processing, preparation of mark lists are done using software specifically designed by the dedicated IT team deputed for Examination process.

XIV. Results at a glance

A brief description regarding the conduct of examination, declaration of result, Pass details, Ph D Awarded are given below:

Programme	Last date of Final semester end Examination	Result declared on	Number of students appeared	Number of students passed	Pass percentage
MA/M.Sc/M.PEd/MFA/MSW					
Sanskrit Sahitya	19.06.2020	19.08.2020	52	52	100
Sanskrit Vedanta	19.06.2020	19.08.2020	32	32	100
Sanskrit Vyakarana	19.06.2020	19.08.2020	16	16	100
Sanskrit Nyaya	19.06.2020	19.08.2020	5	5	100
Sanskrit General	19.06.2020	19.08.2020	16	16	100
Malayalam	19.06.2020	19.08.2020	129	127	98.4
Hindi	19.06.2020	19.08.2020	115	114	99.1
History	19.06.2020	19.08.2020	75	75	100
Philosophy	19.06.2020	19.08.2020	20	16	80
Theatre	19.06.2020	19.08.2020	9	8	88.9
Urdu	19.06.2020	19.08.2020	8	8	100
Comparative Literature	19.06.2020	09.09.2020	12	12	100
English	19.06.2020	19.08.2020	58	56	96.6
Dance- Bharathanatyam	19.06.2020	19.08.2020	7	7	100
Dance - Mohiniyattam	19.06.2020	19.08.2020	9	9	100
Music	19.06.2020	19.08.2020	7	7	100
Arabic	19.06.2020	19.08.2020	11	11	100
Sociology	19.06.2020	19.08.2020	15	15	100
MSc Psychology	19.06.2020	19.08.2020	11	11	100



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MSc Geography	19.06.2020	19.08.2020	14	14	100
M PEd	22.06.2020	19.08.2020	27	27	100
MSW	27.08.2020	15.09.2020	112	109	97.3
MFA	22.06.2020	Result not published			
MPhil					
Sanskrit Vyakarana	30.01.2020	11.02.2020	5	5	100
Sanskrit Nyaya	30.01.2020	11.02.2020	4	2	50
Sanskrit Vedanta	30.01.2020	11.02.2020	7	7	100
Sanskrit Sahitya	30.01.2020	11.02.2020	9	9	100
Sanskrit General	30.01.2020	11.02.2020	2	2	100
Malayalam	30.01.2020	11.02.2020	10	10	100
Hindi	30.01.2020	11.02.2020	10	10	100
English	30.01.2020	11.02.2020	9	9	100
Translation Studies	30.01.2020	11.02.2020	4	4	100
Comparative Literature	30.01.2020	11.02.2020	2	2	100
Manuscriptology	30.01.2020	11.02.2020	4	4	100
History	30.01.2020	11.02.2020	8	8	100
Philosophy	30.01.2020	11.02.2020	7	7	100
Psychology	30.01.2020	11.02.2020	5	5	100
Sociology	30.01.2020	11.02.2020	3	0	0
Geography	30.01.2020	11.02.2020	4	2	50
Urdu	30.01.2020	11.02.2020	4	4	100
Music	30.01.2020	11.02.2020	3	3	100
PG Diploma in Translation and Office Proceedings in Hindi	25.06.2020	21.08.2020	36	36	100
Diploma in Ayurveda Panchakarma And International Spa Therapy	18.06.2020	07.09.2020	12	12	100
PG Diploma in Wellness & Spa Management	18.06.2020	26.08.2020	4	4	100




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BA					
Sanskrit Sahithya	15.06.2020	21.07.2020	100	27	27%
Sanskrit Sahithya & IT	15.06.2020	21.07.2020	12	2	16.6%
Sanskrit Vedanta	15.06.2020	21.07.2020	96	32	33.3%
Sanskrit Vyakarana	15.06.2020	21.07.2020	37	13	35.13%
Sanskrit Nyaya	15.06.2020	21.07.2020	32	14	43.75%
Sanskrit General	15.06.2020	21.07.2020	44	11	25%
Music	15.06.2020	21.07.2020	23	9	39.13%
Dance- Bharathanatyam	15.06.2020	21.07.2020	27	17	62.96%
Dance - Mohiniyattom	15.06.2020	21.07.2020	16	7	43.75%
BFA	15.06.2020	10.08.2020	36	27	75%

Ph D Awarded during the year 2019-20 : 49

(From 01.07.2019 to 30.06.2020)

After the declaration of results, Marklists, Provisional certificates are issued in a time bound manner. The Degree certificates are issued only after obtaining approval from the syndicate, held immediately after the declaration of result.



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Pro Vice chancellor