

**SREE SANKARACHARYA UNIVERSITY OF SANSKRIT**  
**REGULATIONS (M.Phil PROGRAMME)**

**(Applicable from 2017 December admission onwards)**

**Short Title**

These regulations shall be called Sree Sankaracharya University of Sanskrit M.Phil. Regulations December 2017. These Regulations shall apply to MPhil Programme of this University commencing from December 2017.

**1. Notification**

Notification inviting applications for admission to the M.Phil Programme shall be published on the 1<sup>st</sup> of October, every year. The M.Phil Programme shall commence in the 1<sup>st</sup> week of December of every year with the beginning of Summer Semester.

**2. Application**

Application for admission to the M.Phil Programme should be submitted to the University online clearly specifying the Department to which admission is sought. The cost of application form and the fee for registration for the Common Entrance Test has to be remitted by the candidate as per directions given in the notification. The hard copy of the application form should be submitted to the University along with the original fee receipts on or before the date fixed.

**3. Eligibility**

Candidates who possess Masters' Degree in the concerned subject or in related subjects approved by the Department with not less than 55% marks/ B+ Grade of this University or any equivalent degree of any other Indian or Foreign Universities recognized by this University shall be eligible to apply for admission to the M Phil Programme. Applicants belonging to the SC/ST Communities require only a minimum of 50% marks/ B grade in their Masters Degree Exam. Those candidates whose PG examination results are awaited can also apply, and if selected, they can take admissions provisionally. However, such candidates shall produce their PG mark lists and provisional certificates before the expiry of three months from the date of their provisional admission, failing which will lead to the cancellation of the provisional admission granted to them.

**Explanation**

Related subjects can be any discipline having some converging areas with the domain subject offered by the concerned department, which shall be ensured by the Research Committees of the Departments during admission.

#### 4. Admission

Admission to the M.Phil Programme shall be on the basis of an Entrance Examination conducted by the University. The Rank List in each subject shall be prepared based on the marks secured by the applicants in the written test, and the interview conducted by the Departments concerned. Admissions shall be made from the rank list.

#### 5. Common Entrance Test

The Entrance Test shall carry 100 marks, out of which 80 marks are for the written examination and the remaining 20 marks for the interview/group discussion. The question papers for the written test shall be prepared by each department.

\*The candidates who secure 50% marks or above in the entrance examination alone will be qualified. Relaxation of 5% of marks (from 50% to 45% ) shall be allowed for the candidates belonging of SC/ST/OBC (Non-Creamy layer) / differently-abled category in the entrance examination conducted by the Universities. If in spite of the above relaxation, the seats allotted for SC/ST/OBC (Non-Creamy layer) / differently-abled categories remain unfilled, the Universities shall launch a Special Admission Drive, for that particular category within one month from the date of closure of admissions of General Category. The University will device its own admission procedure along with eligibility conditions to ensure that most of the seats under these categories are filled.

#### 6. Intake

- 6.1** The number of seats admitted to M.Phil programme in a department shall not exceed ten (10) in a year.
- 6.2** A supervisor shall not guide more than three MPhil students in a year.

#### 7. Documents to be produced at the time of admission

All applicants should submit the following original documents at the time of admission.

- 1) SSLC/ equivalent certificate to prove the age.
- 2) PG Original Degree Certificate or Provisional Certificate, and mark lists
- 3) Community Certificate (applicable only to applicants belonging to SC/ST/OEC/OBC Communities.
- 4) 'No Objection Certificate' and Leave sanction Order for the entire period of the M.Phil Programme from the employer(s) in the case of applicants who are employed.
- 5) Conduct Certificate and Transfer Certificate.

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\* Incorporated with reference to the decision of 48<sup>th</sup> Academic Council held on 16.11.2018 and decision of the Syndicate held on 09.11.2018.

6) Eligibility Certificate in the case of applicants who have obtained their PG Degrees from Universities outside the State of Kerala.

7) Migration Certificate : Candidates from other Universities should produce the Migration Certificates within 3 months from the date of their admission.

## 8. Fee

The selected candidates shall remit the fee prescribed by the University at the time of admission.

## 9. Duration of the Programme and Courses

The normal duration of an M.Phil Programme shall be one year comprising of two semesters. However, on valid grounds, students may be granted permission to complete the M.Phil programme within a maximum period of 2 years from the date of admission.

The students shall do the following courses during their M.Phil Programme:

### 1. First Semester

- a) Core Course I - Research Methodology- 4 Credits
- b) Core course II- 4 Credits
- c) Elective Course - 4 Credits

### II. Second Semester

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|---|---|------------|
| a) Seminar Course (Four Seminar Papers) | - | 4 credits  |
| b) Dissertation                         | - | 12 credits |
| c) Viva – voce                          | - | 4 credits  |
| Total                                   | - | 32 Credits |

Out of the 4 credits given for each course of the first semester, 2 credits are for continuous internal assessment which may consist of tutorial assignments/seminars and written test papers. The remaining 2 credits are for the end semester Examination conducted by the University.

Elective course may be one leading the student to get an in-depth understanding in the area of research he/she would like to choose for dissertation. The students may be allowed to choose elective courses from other departments also, if it would be helpful for them to meet this end. Such courses should be approved ones, for the MPhil programme.

## **10. Assessment by the Research Committee**

Research Committee of the Department shall meet in the beginning of the second semester or earlier to assess the written research proposals submitted by the students and shall assign supervising teacher to each student to guide them through their dissertation. Research Committee may also help the students to identify the suitable topics for the seminars to be done in the Seminar Course.

## **11. Evaluation of the Course work**

End semester examinations shall be conducted by the University for each course of the first semester, which include two Core courses and the Elective course. The valuation of the answer scripts of the end semester University Examinations for these courses shall be done by internal and external examiners on the basis of the 9 - point grading system. In the case of the Elective course, the teacher who offer the course shall be the internal examiner. In the Seminar Course of the second semester a student shall present four seminar papers, and the written texts of the papers have to be submitted to the department. There shall be double evaluation for the seminar papers internally by the teachers of the concerned department.

**11.1** The candidates should submit the applications for the end semester examinations online in the prescribed form along with the entries of the receipt of remittance of the prescribed fee through the Head of the Department to the Pro-Vice-Chancellor. The Head of the department shall hand over the score/grades of the internal evaluation of the candidates to the Pro-Vice-Chancellor at the end of each semester.

**11.2** Only those candidates who score an aggregate minimum of B grade in the internal assessment and have appeared for the end semester University examination of the first semester will be permitted to register for the second semester. The candidates who fail to fulfil this condition may seek readmission and repeat the courses along with the next batch of students. A minimum attendance of 80 percent is necessary for appearing in the examinations as per the “Leave Rules” laid down vide U.O.No.3021/Acd.A2/ 2004/SSUS dated, 01.06.2004.

**12.** An M.Phil scholar shall present at least one (1) research paper in a conference/seminar before the submission of the dissertation for adjudication, and produce evidence for the same in the form of presentation certificates.

### **13. Dissertation**

**13.1** The candidates have to carry out the Dissertation work under the guidance and supervision of an approved Research Guide in the Department. The candidates have to submit three copies of their dissertations together with a CD in PDF format within one month after the completion of the 2<sup>nd</sup> semester.

**13.2** Well developed software and gadgets, made available in the university, shall be used to detect plagiarism and other forms of academic dishonesty. While submitting for evaluation, the dissertation shall have separate undertakings from the student and the supervisor in the form of certificates stating the originality of the work and that the work has not been submitted before for the award of any other degree/diploma anywhere. It shall also contain a no plagiarism certificate by the supervisor.

### **14. Evaluation of the Dissertation and Publication of Results**

**14.1** The M.Phil. dissertation submitted by a research scholar shall be evaluated by his/her Research Supervisor and at least by one external examiner. The evaluation of the dissertations and the viva voce shall also be done on the 9- point grading system. The External Examiner shall be appointed by the Pro Vice Chancellor from the panel of five examiners submitted by the Research Committee of the Department, forwarded by the Head of the Department. The Dissertations shall be sent to the External Examiner for valuation.

#### **14.2 Viva-Voce Examination**

The *viva-voce* examination shall be based on the critiques and comments given by the evaluators. It shall be conducted jointly by the external examiner and the supervisor. The Head of the Department shall preside over the viva voce. The Head of the Department shall hand over the grades awarded to both the dissertation and the Viva-voce to the Pro-Vice-Chancellor immediately after the conduct of the Viva-voce examination. The University shall publish the results within 15 days from the date of

receipt of the grades. An aggregate minimum of 'B Grade' is required to complete the M.Phil programme successfully.

**15. Date of Effect**

This regulation shall be applicable to all students who join the M.Phil programme w.e.f December 2017 onwards. However, students who have been granted admission to the M.Phil Programme prior to December 2017 shall be permitted to complete their programme in accordance with the stipulations laid down in the then existing Regulations for the M.Phil Programme.

- 16.** The Vice-Chancellor shall issue necessary orders to remove any difficulty that may arise while implementing the provisions laid down in this regulation and such orders shall be approved by the Academic Council.

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Appendix – I

Nine-point Grading System (shall be attached)

Appendix – II

Leave Rules (shall be attached)